

RINGMER PARISH COUNCIL

TERMS OF REFERENCE FOR RINGMER PARISH COUNCIL SKATE RAMP PLAN WORKING GROUP

Aims

- To work towards the installation/erection of a Skate Ramp in Ringmer
- To ensure the implementation of the Skate Ramp takes place in a timely manner in order to not to lose the Developers Funding (Section 106) to be spent within 4 years of receipt
- To establish the most feasible site for the delivery of a Skate Ramp
- To agreed methods and the process of consultation in order to reach the whole of the community of Ringmer

Purpose

The purpose of the Skate Ramp working Group is to work towards the installation of a Skate Ramp considering all sites available as well as identify other sites which could be considered.

The Skate Ramp Working Group will consider the way forward and agree timeframe, feasibility, impact on staffing and Parish Council when making recommendations to the Parish Council.

The Forward Plan Working Group may consider any risks as well as discuss and make recommendations regarding matters that may affect the Parish.

The Skate Ramp Working Group will make recommendations to the Greens and Amenities Committee providing relevant information for Committee to make considered decisions.

The Skate Working Group **does not** have any statutory power to make decisions. All decisions will be made at Parish Council meetings or the Greens and Amenities Committee for implementation. No individual Councillor can make decisions or take actions without prior approval of the Council.

Membership

Membership shall comprise of The Chairman and Vice Chairman of the Greens and Amenities Committee, the Chairman of the Council. 4 Members of the Council and 4 residents of Ringmer appointed by the Skate Ramp Working Group under the scheme of delegation of the Greens and Amenities Committee, as outlined in the minutes of the Committee Meeting held on 13th August 2020.

Meetings

- 1) The Skate Ramp Working Group Chairman has been previously appointed and with therefore, carry out this appointment
- 2) Meetings shall be held as and when required. Due to Covid 19 restrictions meetings will be held via Zoom. If Members cannot attend the meetings, apologies must be submitted to the Clerk in writing
- 3) A quorum shall consist of five members.
- 4) Notes shall be made of each and every meeting including recommendations to Council. The meeting notes shall be presented by the Clerk in order for them accepted by the Greens and Amenities Committee and the recommendations be agreed or not agreed at Parish Council meetings.
- 5) The Skate Ramp Working Group will at all time act on behalf of and in the interests of Ringmer Parish Council.
- 6) All Members attending the meeting will act in accordance with the Nolan Principles in the Parish Council's Code of Conduct which has been previously circulated.