

Minutes of the Parish Council Meeting
Held on Thursday 10th October 2019 in Ringmer Village Hall

PRESENT: – Cllr Richard Turner Chairman, Cllr Richard Booth, Cllr Johnny Denis, Cllr Jenny Hill, Cllr Gavin May, Cllr John Kay, Cllr David Terry, and Cllr John Whitlock.

Also, in attendance: County Councillor Phillip Daniel
Corinna Goward – Assistant Clerk

Members of the Public: 8

Prior to the commencement of the meeting there was a visit from the local PCSO Rose Stainer. She listened to the concerns from the Councillors regarding the current drug problem in Ringmer and explained the efforts and methods of the Police Force in combating this problem.

- | Item No | Minutes |
|----------------|--|
| 1. | TO RECEIVE APOLOGIES FOR ABSENCE |
| 1.1 | Apologies were received from Cllr Crompton, Cllr Herbert and Cllr Brown. |
| 2. | DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS |
| 2.1 | Cllr May declared an interest with regard to planning applications LW/19/0680 and LW/19/0956 and agreed not to make comment when considered. |
| 2.2 | Cllr Hill and Cllr Kay declared an interest with regard to item 10 as they are Representative Trustees on the Elizabeth Cheyney Charity Trust. |
| 3. | TO ACCEPT THE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 12TH SEPTEMBER 2019 |
| 3.1 | It was resolved to accept the Minutes of the Parish Council Meeting on 12 th September 2019 as a true and accurate record of the meeting. The Minutes were then signed by the Council Chairman. |
| 4. | PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes. |
| 4.1 | At 7.32 pm the Chair invited the Meeting to suspend Standing Orders and asked for questions or comments from members of the public present. |
| 4.2 | Members of the public commented on; <ul style="list-style-type: none">- Planning application reference LW/19/0680 31 Oakmede Way Ringmer East Sussex BN8 5JL – regarding the lack of parking provision, over-development, impact on the street scene and forcing cars onto the road for parking where there should be access for a turn-around.- Speeding buses along Broyle Lane and the detrimental effect it has having on the older properties close by. Requests were made to have the speed limit lowered.- The process of appointment of a Representative Trustee to the Cheyney Trust which was duly clarified by Cllr Hill. |

- The predicted cost of moving the Parish Council Office and concerns over clarification and transparency (NOT ON THE AGENDA)

4.3 Orders were reinstated at 7.45pm.

5. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes**

5.1 a) To note any written reports received

5.2 No written reports were received.

5.3 b) To note any verbal reports received

5.4 Cllr Philip Daniel ESCC reported on:

- The notification of roadworks along the A26;
- The County budget situation and the possible assistance from the proposal to permit councils to raise the precept for adult social care spending;
- His meeting with Silvia Tidy regarding the proposed closing of the Ringmer Children’s Centre, its possible association with the Primary School and closure as of 1 April 2020 if a solution cannot be found;
- Cllr Daniel agreed to take to concerns of the speeding buses through Broyle Lane to County level and notify District Council of the environmental concerns;

5.5 Cllr Johnny Denis reported on:

- The closure of the Childrens Centre, sourcing the budget required to keep it open through other means and the importance of early investment in childrens education.
- Apologies from Cllr Sean McCleod and Cllr Emily O’Brien and their pursuit over the continuing contravention of planning conditions with regard to Bishops Lane and the mounting complaints.

6. **ACTION POINTS**

6.1 a) None that are not covered on this agenda.

7. **CORRESPONDENCE – FOR NOTING OR ACTION**

7.1 a) Email from resident at Lion Cottage, the Broyle regarding speeding buses (Previously circulated)

7.2 Members noted the concerns of residents along Broyle Lane and were in agreement that there was a continuing problem with speeding from all traffic. Although it was stated that this was a highways issue Members agreed after a proposal, to request a data strip to be sited in Broyle Lane to gather information and to send a letter to Brighton & Hove Bus Company requesting their drivers to slow down through this area. The Assistant Clerk advised Members that the cost had not been budgeted for in this financial year. **ACTION – Assistant Clerk to write to Bus Company and contact East Sussex County Council Transport Monitoring Team requesting a speed survey be carried out.**

7.3 b) Rural/Market Towns Group – To decide if Ringmer Parish Council would like to be part of this campaigning group (Previously circulated)

7.4 Members agreed not to be part of the campaigning group.

- 7.5 c) To note 'Letter of thanks' from WRAS
- 7.6 Members noted the letter of gratitude from WRAS.
- 7.7 d) Request from Cheyney Trust to approve the widening of splays at the entrance to the Bowling Club and Cheyney Field for construction vehicles, for safe access to the new rifle club building site.
- 7.8 Members agreed that the access could be widened whilst the construction vehicles were in use but that the area be made good upon completion.
- 7.9 e) Letter from John Jackson regarding street lighting – junction of Harrison's Lane and Bishops Lane.
- 7.10 Members fully supported Mr Jackson's comments and are prepared to contact East Sussex Highways, Cllr Glazier and Cllr Daniel but Mr Jackson requested nothing be done until a full response has been received from Cllr Glazier.
- 7.11 **Contents of circulation envelope**
a) 2 x Planning Magazines
- 7.12 Members noted the content of the circulation envelope.
8. **OFFICE & FINANCE:**
- 8.1 **It was noted that the Office and Finance Working Group were not quorate on 9th October 2019 and therefore unable to make recommendations to full Council.**
- 8.2 a) Payments and receipts 31st August – 30th September 2019 (Previously circulated)
- 8.3 Members viewed the payments and receipts presented and **resolved** to accept and approve the payments and receipts lists for the period of 31st August – 30th September 2019. The Chairman then signed both lists. ***Payments are appended at the end of these minutes***
- 8.4 b) Bank reconciliation - Current Account to 30th August 2019 (Previously circulated)
- 8.5 It was **resolved** to accept the bank reconciliation presented. The Chair signed the bank statements and reconciliation document.
- 8.6 c) Quotation(s)
- 8.7 There were no quotations for consideration.
- 8.8 d) Grant application(s)/Donations
- 8.9 None.
- 8.10 e) Budget progress
- 8.11 The item is ongoing.
- 8.12 f) Any other financial matters that cannot be held over to the next meeting.

- 8.13 It was suggested that in light of extra CIL funds due that these future items and postings be recorded in a more detailed manner. Members were in agreement.
9. **2020 Meeting Schedule**– To approve the meeting schedule
- 9.1 Members approved the meeting schedule for 2020.
10. **TO APPOINT REPRESENTATIVE TRUSTEE TO THE ELIZABETH CHEYNEY CHARITY TRUST**
This can be a Parish Council member or parishioner of Ringmer
- 10.1 Members were informed that there were two applicants – Cllr John Whitlock and Mr Max Pengelley. A vote was taken by a show of hands. The outcome was 4 in favour of Mr Pengelley and 3 in favour of Cllr Whitlock. Therefore Mr Pengelley was appointed as Representative Trustee. He then signed the Declaration of Acceptance as Trustee for the Elizabeth Cheyney Charity Trust.
11. **TO CONSIDER PLANNING APPLICATIONS WHICH CANNOT BE HELD OVER TO THE NEXT PLANNING COMMITTEE MEETING**
- 11.1 **LW/19/0596 Pilon Danes Laughton Road Ringmer East Sussex BN8 5NH**
Single storey side extension and changes to roof on existing dwelling
- 11.2 **Comments and observations**
Members supported this application but requested that any trees removed during construction be replaced upon completion of the building.
- 11.3 **LW/19/0500 Broyle Mill Farm The Broyle Ringmer East Sussex BN8 5AR**
Non-material amendment to planning approval LW/17/0721 for revisions to previous approved drawings through amendments made during site work.
- 11.4 Members did not make comment on this item as the application had already been approved.
- 11.5 **LW/19/0599 Downsview Farm Laughton Road Ringmer East Sussex BN8 5UT**
Proposed erection of new permanent farm house with integral garage and following completion removal of temporary dwelling
- 11.6 Members fully supported this application. It is in keeping with the Neighbourhood Plan.
- 11.7 **LW/19/0680 31 Oakmede Way Ringmer East Sussex BN8 5JL**
Conversion of attached garages into side annexe
- 11.8 Members objected to this application as it is an over development of the site. It would have a negative impact on the street scene and there is also inadequate parking provision so it is not compliant with the Ringmer Neighbourhood Plan policy 8.3. Members discussed this application at length and noted the points raised by members of the public. Members requested this application be called in to ensure the Planning Applications Committee determined the decision rather than Officer delegation.
- 11.9 Road Closure – Royal British Legion 10th November 2019
- 11.10 **Comments and observations**
- 11.1 Members supported the road closure.

REQUEST DELEGATED POWERS BE GRANTED TO RINGMER PARISH COUNCIL RELATING TO PLANNING CONTROL PERTAINING TO ENFORCEMENT MATTERS

12.

- 12.1 Members discussed the options with regard to enforcement and the current inadequate situation. Developers were regularly ignoring the regulations imposed and despite reports submitted, Lewes District Council were not enforcing the rulings. The suggestion of employing their own enforcement officer was raised and although good in principal, budget restrictions rendered this unfavourable and any criminal proceeding costs could be excessive. Members agreed to write to Lewes District Council to request being granted delegated powers for enforcement to deal with planning control. **ACTION - Cllr Terry to draft letter and then submit to the Parish Office.**

REPORTS BY LEAVE (NOT DECISION OR DISCUSSION)

13.

Reports were received regarding;

- 13.1
- Excessive mud on the road, in particular in Norlington Lane and Gote lane. Apologies had been received from farmers currently dealing with harvesting and making best endeavours to limit the amount being driven onto the roads but no explanation from the Bovis development where wheels should be cleaned regularly.
 - A guide for town, parish and district councillors being issued to provide better clarification and transparency of regulations when dealing with planning applications.
 - Vandalism in the Village - on road markings advertising Extinction Rebellion and the Old Post Office bus stop.
 - A possible grant being applied for by Ringmer Academy.

14. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE

- 14.1 It was proposed to invite the Leader of the Children's Centre to a future meeting to discuss the current issues surrounding the centre.

15. URGENT ITEMS AT THE CHAIRMAN'S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING

- 15.1 Items 7.7 and 7.9 should have been considered under this, as correspondence was received after the agenda had been published.

There being no further business, the meeting closed at 8.58pm. Date of the next meeting, Thursday 14th November 2019, 7.30pm, St Mary's Room, Ringmer Village Hall.

VN	Date	Bank	Chq No	Description	Supplier	Total
188	04/09/2019	Barclays Current	107079	Data cleansing	Richoh	294.00
189	04/09/2019	Barclays Current	107080	Grass Cutting Village Green - Contracted	Barcombe Landscapes Ltd	1,092.00
190	04/09/2019	Barclays Current	107080	Grass Cutting Various	Barcombe Landscapes Ltd	876.00
191	04/09/2019	Barclays Current	107080	Grass Cutting Village Green - Contracted	Barcombe Landscapes Ltd	168.00
192	04/09/2019	Barclays Current	107080	Grass Cutting Anchor Field - Contracted	Barcombe Landscapes Ltd	230.40
193	04/09/2019	Barclays Current	107080	Churchyard Maintenance - Contracted	Barcombe Landscapes Ltd	889.95
194	04/09/2019	Barclays Current	107080	Grass Cutting Fingerpost Field - Contracted	Barcombe Landscapes Ltd	475.93
195	04/09/2019	Barclays Current	107080	Grass Cutting Various	Barcombe Landscapes Ltd	458.72
196	04/09/2019	Barclays Current	107080	Rushey Green Grass Cutting - Contracted	Barcombe Landscapes Ltd	228.62
197	04/09/2019	Barclays Current	107080	Gote Lane Grass Cutting - Contracted	Barcombe Landscapes Ltd	266.72
198	04/09/2019	Barclays Current	107080	Broyle Lane/Close Grass Cutting	Barcombe Landscapes Ltd	163.20
199	04/09/2019	Barclays Current	107080	Gote Lane Grass Cutting - Contracted	Barcombe Landscapes Ltd	108.00
200	04/09/2019	Barclays Current	107080	Jubilee Garden Maintenance	Barcombe Landscapes Ltd	72.00

201	04/09/2019	Barclays Current	107080	Broyle Lane/Close Grass Cutting	Barcombe Landscapes Ltd	107.20
202	04/09/2019	Barclays Current	107080	Grass Cutting Various	Barcombe Landscapes Ltd	255.92
203	04/09/2019	Barclays Current	107081	Audit Fees	PKF Littlejohn LLP	480.00
204	11/09/2019	Barclays Current	107082	Election expenses	Lewes District Council	258.36
209	18/09/2019	Barclays Current	107083	Play Area Inspections - Monthly	Lewes District Council	312.00
210	18/09/2019	Barclays Current	107085	Rent - Anchor Field	Lewes District Council	75.00
211	18/09/2019	Barclays Current	107085	Dog Bin Emptying	Lewes District Council	561.60
212	18/09/2019	Barclays Current	107086	Insurance	Came & Company	2,433.28
213	18/09/2019	Barclays Current	107087	Donation	East Sussex WRAS	50.00
214	21/09/2019	Barclays Current				
215	21/09/2019	Barclays Current				
216	21/09/2019	Barclays Current	107090			
217	21/09/2019	Barclays Current	107090			
218	21/09/2019	Barclays Current	107090			
219	21/09/2019	Barclays Current	107090			
220	21/09/2019	Barclays Current	107090			
221	21/09/2019	Barclays Current	107088	Room Hire	Ringmer Village Hall Management Committee	13.40
205	21/09/2019	Barclays Current	107089			
206	21/09/2019	Barclays Current	107089			
207	21/09/2019	Barclays Current	107089			
208	21/09/2019	Barclays Current	107089			
230	23/09/2019	Barclays Current				
223	25/09/2019	Barclays Current	107091	Mobile Phone	BT	73.67
224	25/09/2019	Barclays Current	107092	Water Charges	Castle Water	87.69
225	25/09/2019	Barclays Current	107093	Litter Bin Emptying	Lewes District Council	288.00
226	25/09/2019	Barclays Current	107094	Staff training	SSALC	215.55
227	25/09/2019	Petty Cash		Electricity Supply	EDF Energy	8.40
222	27/09/2019	Barclays Current		Stamps	Mc Colls	169.68
228	30/09/2019	Barclays Current		Broadband services	BT	176.00
229	30/09/2019	Barclays Current		Stamps	Staples	67.61
				Stationary/sundries	Staples	67.61
						16,691.40