

**PRESENT:** – Cllr Richard Turner Chairman, Cllr Mandy Brown, Cllr Clare Herbert, Cllr Jenny Hill, Cllr Gavin May, Cllr John Kay, Cllr David Terry, and Cllr Julie Terry, Cllr John Whitlock and Cllr Ron Wilcox.

**Also, in attendance:** Karen Crowhurst – Clerk/RFO  
Corinna Goward – Assistant Clerk

**Members of the Public:** 4

<b>Item No</b>	<b>Minutes</b>
<b>1.</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
1.1	Apologies were received from Cllr Booth, Cllr Crompton and Cllr Denis.
<b>2.</b>	<b>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS</b>
2.1	There were no declarations of Members' interests nor dispensation requests.
<b>3.</b>	<b>TO ACCEPT THE MINUTES FROM EXTRA MEETING HELD ON 8<sup>TH</sup> AUGUST AND THE PARISH COUNCIL MEETING HELD ON 8<sup>TH</sup> AUGUST 2019</b>
3.1	After discussing and considering a proposal from a resident of Ringmer to amend the minutes of the Extra Meeting held on 8 <sup>th</sup> August 2019 it was <b>resolved</b> to accept the minutes of the Extra Meeting held on 8 <sup>th</sup> August 2019 as a true and accurate record of the meeting.
3.2	It was <b>resolved</b> to accept the minutes of the Parish Council Meeting held on the 8 <sup>th</sup> August 2019 as a true and accurate record of the meeting. Both sets of minutes were then signed by the Council Chairman.
<b>4.</b>	<b>PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA</b> This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
4.1	At 7.36 pm the Chair invited the Meeting to suspend Standing Orders and asked for questions or comments from members of the public present.
4.2	Members of the public commented on; <ul style="list-style-type: none"><li>- Planning application reference LW/19/0602 Westbourne Lewes Road Ringmer East Sussex BN8 5ES;</li><li>- The inaccuracies of the application ;</li><li>- The consequences of the amendments;</li><li>- The application should be considered as a planning application not a variation of conditions;</li><li>- The impact of the amendments;</li><li>- The materials to be used in the application;</li><li>- A request for the Parish Council to support Westbourne Action Groups comments submitted to Lewes District Council.</li></ul>
4.3	Orders were reinstated at 7.45pm.

5. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes**
- 5.1 a) To note any written reports received
- 5.2 No written reports were received.
- 5.3 b) To note any verbal reports received
- 5.4 Cllr Philip Daniel ESCC reported on;
- The successful public meeting regarding Ringmer Swimming Pool and the discussions held and who was in attendance;
  - Cllr Daniel being tasked to look at the budget in line with recent cuts and loss of services;
  - The Music Service now being retained and not cut as first anticipated;
  - Government’s proposal to permit councils to raise the precept by 2% specifically for adult social care spending”.
  - No other funding being available to support services;
  - The Children’s Centres consultation and possible outcomes if the service cannot operate from East Sussex County Council owned premises;
- 5.5 One Member of the Council asked how an urgent item can be decided upon and how can a Cllr be appointed to do something? The Clerk advised that urgent items at the Chairman’s discretion can be covered at item 14 on the agenda. Cllr’s can be involved alongside the Clerk in certain matters, but these need be through a clear scheme of delegation.

6. **ACTION POINTS**

- 6.1 a) None that are not covered on this agenda.
- 6.2 There were no action points for consideration.

7. **CORRESPONDENCE – FOR NOTING OR ACTION**

- 7.1 a) CPRE Sussex training session - '**Building Beautiful - How to Create Well Designed Places**'. 30<sup>th</sup> November Haywards Heath (Previously circulated)
- 7.2 It was agreed that Cllr Brown and Cllr J Terry will attend representing Ringmer Parish Council.
- 7.3 **Contents of circulation envelope**
- a) 2 x Planning Magazines
  - b) CPRE Field Work Magazine – Summer edition
  - c) CPRE Countryside Voice Magazine – Summer edition.

7.4 Members noted the content of the circulation envelope.

8. **OFFICE & FINANCE:**

- 8.1 a) Payments and receipts 31<sup>st</sup> July – 31<sup>st</sup> August 2019 June2019 (Previously circulated)

8.2

It was **resolved** upon the recommendation of the Office and Finance Working Group to accept and approve the payments and receipts lists for the period of 31<sup>st</sup> July – 31<sup>st</sup> August 2019. The Chairman then signed both lists. **Payments are appended at the end of these minutes**

8.3

- b) Bank reconciliation(s) Current and Business Accounts to 31<sup>st</sup> July 2019 (Previously circulated)

- 8.4 It was **resolved** upon the recommendation of the Office and Finance Working Group to accept the bank reconciliations presented. The Chair signed the bank statements and reconciliation documents.
- 8.5 c) Quotation(s)
- 8.6 There were no quotations for consideration.
- 8.7 d) Grant application(s)/Donations – WRAS Wildlife Rescue
- 8.8 Upon receiving a recommendation from the Office and Finance Working Group, it was agreed to award WRAS – Wildlife Rescue the amount of £50.00.
- 8.9 e) Renewal of Parish Council Insurance – Ecclesiastical Insurance
- 8.10 The Clerk reminded Members that the Council is in a 3-year long term agreement. This insurance renewal will be year 2. This year's insurance cost is £2,433.28 it was agreed to proceed with the renewal.
- 8.11 f) To accept the virements to the 2019 – 2020 budget to allow for additional hours for the Clerk
- 8.12 1) To use Cost Code 37 Play Equipment Village Green and the amount of £2,000 to cost code 1, Clerk Salary
- 8.13 2) To use cost code 57 Contingencies and the amount if £1,000 to cost code 1, Clerk Salary
- 8.14 It was agreed to accept the virements as above.
- 8.15 3) Terms of reference Planning Committee
- 8.16 It was **resolved** to accept and adopt the Terms of Reference for the Planning Committee.
- 8.17 g) Terms of reference Forward Plan Working Group – For adoption
- 8.18 It was **resolved** to accept and adopt the Terms of Reference for the Forward Plan Working Group.
- 8.19 h) Any other financial matters that cannot be held over to the next meeting.
- 8.20 Members noted the external audit certificate and were pleased that there were no adverse comments.
9. **RINGMER SWIMMING POOL** – Update and to agree any decisions or actions
- 9.1 Members reported on their attendance at the Public Meeting held on 11<sup>th</sup> September. Members discussed the content of the meeting and the concerns expressed by all attendees. Being mindful that the community wish to keep the swimming pool.
- 9.2 Members also agreed to support a Community Led initiative to assist with saving the swimming pool should the need arise.
10. **NEW PARISH OFFICE** – Update and to agree any further decisions or actions

- 10.1 The Clerk reported that a draft Occupational Licence has been sent, which is now in the hands of East Sussex County Council. The Clerk also reported that she has requested whether the toilet could be re-situated, or an additional toilet be added. It was further reported that the Clerk has contacted East Sussex Highways who would be happy to place 2 pointer signs one on the Lewes Road and one near the new office. The Clerk informed Members that the Academy will be offsetting the refurbishment costs.
11. **TO CONSIDER PLANNING APPLICATIONS WHICH CANNOT BE HELD OVER TO THE NEXT PLANNING COMMITTEE MEETING**
- 11.1 **LW/19/0549 Land North Of Chapters Bishops Lane Ringmer East Sussex**  
Variation of Condition 3 relating to reserved matters application LW/18/0331 for the re-wording of the condition to allow works to commence before condition is discharged
- 11.2 **Comments and observations**  
Ringmer Parish Council considers that the condition should not be changed and remain in accordance with the original condition. The change in this condition will change the essence of the original planning application.
- 11.3 **LW/19/0574/CD Lower Lodge Farm Laughton Road Ringmer East Sussex**  
Discharge of conditions 2 , 4 , 12 , 13 - (LW/15/0542)
- 11.4 **Comments and observations**  
Ringmer Parish Council noted the discharge of the above conditions.
- 11.5 **LW/19/0583 White Moss Gote Lane Ringmer East Sussex BN8 5HP**  
Proposed demolition and replacement of existing rear extension and garage workshop. Proposed new garden studio
- 11.6 **Comments and observations**  
Ringmer Parish Council has no further comments to add when the Council considered the original application.
- 11.7 **LW/19/0597 Land North Of Chapters Bishops Lane Ringmer East Sussex**  
The erection of a FIRS mast (Fibre integrated receiver system) within the approved residential development site, which will provide TV reception to all approved 110 dwellings
- 11.8 **Comments and observations**  
Ringmer Parish Council strongly objects to this application and fully supports the objections made by North Ringmer Residents Group.
- 11.9 Ringmer Parish Council strongly recommends that if planning permission is granted the mast should be situated in the middle of the site. Ringmer Parish Council would not like for residents and users of the village green to be able to see the mast as this would be of detriment to the purpose of the green. Ringmer Parish Council recommends that if the mast is erected that there should be some form of natural screening so not to impact the street-scene.
- 11.10 Lastly, Ringmer Parish Council are perplexed as to why a mast was not submitted in the original application if there is a need to provide one in the first instance. Ringmer Parish Council considers the mast an unnecessary amenity provision.
- 11.1 **LW/19/0601/CD Westbourne Lewes Road Ringmer East Sussex BN8 5ES**  
Discharge of condition 2 (materials) and 3 (CEMP) in relation to planning

- approval LW/16/0703
- 11.2 **Comments and observations**  
Due to the lack of clarity of what the changes are in relation to materials. Ringmer Parish Council felt unable to make a comment or any observations.
- 11.3 **LW/19/0602 Westbourne Lewes Road Ringmer East Sussex BN8 5ES**  
Variation of condition 1 (plans) in relation to planning approval LW/16/0703
- 11.4 **Comments and observations**  
Ringmer Parish Council does not object to the removal of the garages but **strongly objects** to other elements of this application. The Parish Council does not consider this application to be a variation to a condition. The amendments proposed warrants the variation of condition 1 to be considered as a new full application, which should then be considered by the Parish Council through the usual process.
- 11.5 Because of this and other reasons amplified below the Parish Council requests that this application be considered by the Planning Applications Committee and have requested that one of our District Councillors' call this in.
- 11.6 Ringmer Parish Council consider that this application is in line with the original planning application which was not approved. Members of the Council felt that there should be due consideration to the matter of overlooking which will affect neighbouring properties. Residents have a right not to be overlooked.
- 11.7 Ringmer Parish Council does not consider this application to be in accordance with various policies contained within the Neighbourhood Plan.
- 11.8 Ringmer Parish Council supports the consultation sent in by Westbourne Action Group as appended to this response and includes;
- 11.9
- Type of dwellings being proposed;
  - Density of new dwellings;
  - Height of new dwellings;
  - Flaws in the Design & Access statement;
  - Materials proposed for the access road;
  - The application being presented as a variation of condition, not a full application.
- 11.10 **LW/19/0456 Rafell Laughton Road Ringmer East Sussex BN8 5NH**  
Proposed loft conversion and internal alterations (Amended design of proposed dormers)
- 11.11 **Comments and observations**  
Ringmer Parish Council supports this application as the dormer windows do not overlook neighbouring properties.
- 11.12 **LW/19/0605 Old Ship Uckfield Road Ringmer East Sussex BN8 5RP**  
Proposed erection of 2.5 metre high noise attenuation fence
- 11.13 **Comments and observations**  
Ringmer Parish Council **strongly objects** to this application as the proposal will have detrimental impact on a listed building and the fence proposed is not in-keeping with the "village feel" a vital element of Ringmer Neighbourhood Plan. The fence shown in the planning application has a detrimental impact to the street-scene the proposed fencing is very urban and should be more discreet and be placed behind the natural screening of hedgerows and trees.

11.14 **LW/19/0606 Old Ship Uckfield Road Ringmer East Sussex BN8 5RP**

Erection of 2.5 metre high noise attenuation fence

11.15 **Comments and observations**

Ringmer Parish Council **strongly objects** to this application as the proposal will have detrimental impact on a listed building and the fence proposed is not in-keeping with the “village feel” a vital element of Ringmer Neighbourhood Plan. The fence shown in the planning application has a detrimental impact to the street-scene the proposed fencing is very urban and should be more discreet and be placed behind the natural screening of hedgerows and trees.

12. **REPORTS BY LEAVE (NOT DECISION OR DISCUSSION)**

12.1 Reports were received regarding;

- Representation at a hub held at the doctor’s surgery;
- Bovis development
- An introduction to the new head of Ringmer Academy;
- What the Parish Council should be doing;

12.2 One Member raised the following points.

- Objections to the way the Parish Council is going;
- Parish Council emails and content may lead to decisions being made outside of meetings;
- Members meeting in private;
- That there should be no development in Ringmer, and the Council needs to fight this;
- The use of public funds for building a new office;

12.3 At this point of the meeting, Cllr Wilcox tendered his resignation.

13. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

13.1 It was agreed to refer to the Forward Plan Working Group a proposal for budget consideration and managing Parish Council finances in the future, including the possibility of raising the precept with the aim of providing community benefit.

14. **URGENT ITEMS AT THE CHAIRMAN’S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING**

14.1 **Ringmer Swimming Pool** – Delegated authority was agreed in order for the Clerk alongside the Chairman to obtain more information especially financial information, identifying the actual cost of running the swimming pool. It was also agreed for the Clerk and Chairman to arrange another meeting with the Chief Executive as part of a fact-finding mission. It was further agreed to involve and include County Councillor Philip Daniel in this matter. It was also agreed that the Chairman investigate the situation regarding the possible closure of the Children’s’ Centre.

There being no further business, the meeting closed at 9.17pm. Date of the next meeting, Thursday 10<sup>th</sup> October 2019, 7.30pm, St Mary’s Room, Ringmer Village Hall.

VN	Date	Bank	Cheque No	Description	Supplier	Total
159	01/08/2019	Barclays Current		Stamps	Staples	53.00
160	01/08/2019	Barclays Current		Stationary/sundries	Staples	8.02
158	01/08/2019	Petty Cash		Card	Mc Colls	3.00
162	14/08/2019	Barclays Current	107066	Subscriptions	Satswana Ltd	180.00

163	14/08/2019	Barclays Current	107067	Tree report	RJS Trees & Gardens	275.00
164	14/08/2019	Barclays Current	107067	Tree tidying v green	RJS Trees & Gardens	285.00
165	14/08/2019	Barclays Current	107068	Churchyard maintenance other	RJS Trees & Gardens	575.00
166	14/08/2019	Barclays Current	107069	Room Hire	Ringmer Village Hall Management	5.31
167	14/08/2019	Barclays Current	107071	Grass Cutting Allotments	Committee	160.00
168	14/08/2019	Barclays Current	107070	Grass Cutting Various	Ringmer Property Maintenance	140.00
174	21/08/2019	Barclays Current	107073		Ringmer Property Maintenance	
175	21/08/2019	Barclays Current	107073			
176	21/08/2019	Barclays Current	107073			
177	21/08/2019	Barclays Current	107074			
178	21/08/2019	Barclays Current	107074			
179	21/08/2019	Barclays Current	107074			
180	21/08/2019	Barclays Current	107074			
181	21/08/2019	Barclays Current	107074			
170	21/08/2019	Barclays Current				
171	21/08/2019	Barclays Current				
172	21/08/2019	Barclays Current	107072			
173	21/08/2019	Barclays Current	107073	Play Area Inspections - Monthly	Lewes District Council	512.00
187	22/08/2019	Barclays Current				
169	25/08/2019	Barclays Current		Mobile Phone	BT	224.34
186	27/08/2019	Barclays Current		Phone Services	BT	30.50
182	28/08/2019	Barclays Current	107075	Stationary/sundries	Staples	616.02
183	28/08/2019	Barclays Current	107076	Bench	Glasdon UK Ltd	82.70
184	28/08/2019	Barclays Current	107077	Photocopier usage	Richoh	87.69
185	28/08/2019	Barclays Current	107078	Litter Bin Emptying	Lewes District Council	504.00
				Tree tidying v green	RJS Trees & Gardens	
						<b>8,834.50</b>