

RINGMER PARISH COUNCIL

MINUTES

Minutes of the Extraordinary Parish Council Virtual Meeting Held on Thursday 29th April 2021 at 7.00pm

PRESENT: Cllr Tara Barber, Cllr Richard Booth, Cllr Margaret Crompton, Cllr Johnny Denis, Cllr Clare Herbert, Cllr John Kay, Cllr Gavin May, Cllr Sarah Phillips, Cllr Gordon Sims, Cllr David Terry, Cllr Richard Turner (C), Cllr John Whitlock

Also, in attendance: Karen Crowhurst – Clerk/RFO
Carol Hodgson – Finance Administrator
Gail Metcalfe – Administrator

Members of the Public: Approximately 3

Agenda Items

1. **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

1.1 No apologies were received as all were in attendance.

2. **DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS**

2.1 No declarations were made.

3. **PUBLIC QUESTIONS OR COMMENTS**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.

3.1 The Chairman suspended Standing Orders

3.2 There were no public questions or comments.

3.3 The Chairman reinstated Standing Orders

4. ***Due to the staffing matters, being contained within the HR report there was an exclusion of the press and members of the public in accordance with the Admission to meetings Act 1960 – Council to resolve the exclusion of press and members of the public***

4.1 It was **resolved** to exclude members of the public in attendance.

5. **REPORT ON THE FINDINGS FROM THE ORGANISATIONAL ANALYSIS AND HR REVIEW FROM KIMBERLY OF SPOTLIGHT HR**

5.1 Kimberly presented her findings to the Council. Councillors were taken in alphabetical order to offer their opinions as were staff. There was also an opportunity for Members to ask Kimberly any questions arising from the report, which were duly answered.

6. **TO PASS RESOLUTIONS AND AGREE RECOMMENDATIONS ARISING FROM THE REPORT**

Report previously circulated to all Members. Any decisions made will be recorded in the minutes of the meeting

- 6.1 A proposal was made and seconded to defer item 6 and move on to the next business. This was voted for with the majority being in favour. Go to point 7.1.
7. **URGENT ITEMS AT THE CHAIRMAN'S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING**
- 7.1 A proposal was made and seconded to have the Personnel Sub-Committee examine the report and report back their recommendations to full Council. This was voted for in favour of with a unanimous show of hands.
- 7.2 It was agreed that Personnel Sub-Committee to decide whether to establish a Working Group and its Membership and recommend this to Council for the purpose of reviewing the report.
- 7.2 A proposal was made and seconded to thank Kimberly for her report. There was a unanimous show of hands and Kimberly was thanked.

There being no further business, the meeting closed at 20.48.

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting **6th May 2021** via Zoom

Please be advised that all Parish Council documents that require publishing are available on the Parish Council website, which is often updated. Please look out for any notices. Latest documents are also announced on Ringmer Village News Facebook Page.

<http://ringmerparishcouncil.gov.uk.84-18-198-198.enterprise3.lightning1.net/>