

RINGMER PARISH COUNCIL

To all Members of Ringmer Parish Council you are hereby summoned to the
Annual Statutory Meeting to be held on
Tuesday 24th May 2022 at 19.30
In the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signature: *Annie Hazzard*

Meeting called: 19th May 2022

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items

1.	Election of Chairman and Signing of Declaration of Acceptance	
2.	To receive and accept apologies for absence	
3.	Declarations of Interest: Disclosure by Councillors of their personal interests in regard to matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	ALL
4.	Dispensation requests	
5.	Election of Vice Chairman	
6.	Minutes of previous meetings: To agree the minutes of the meetings held on 12 th April 2022 and 10 th May 2022.	GS
7.	Public questions or comments: Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded.	
8.	If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
9.	Council Committee memberships and granting of delegated authority 1) Planning Committee – Propose that this consist of 6 or 7 members of Council who will deal with all planning applications other than newbuilds which will go to full Council 2) Office & Finance Committee – Chair, Vice Chair and 4 other Members of the Council 3) Personnel Committee - Chair and Vice Chair and 2 other Members	
10.	Appointments to other bodies APPOINTMENTS TO OTHER BODIES – 1) Jubilee Cottages Housing Trust Management Committee - 5 Members 2) Cheyney Trust 3) Ringmer Village Hall Management Committee 1 Member 4) Lewes District Association of Local Councils – Vice and Vice Chair 5) Liaison Cllr for Police Liaison 6) Sussex Police – Joint Action Group 7) Liaison Cllr Ringmer businesses 8) Liaison Cllr for Ringmer schools 9) Liaison Cllr Ringmer Village Shop Association 10) Liaison Cllr for Leisure Services Other appointments can be made as the need arises	

11.	Policies for review and adoption 1) Ringmer Parish Council Standing Orders - NALC have made changes to points c. and f. and deleted point g. of the Financial Controls and Procurement (pages 21 & 22) 2) Ringmer Parish Council Financial Regulations 3) Ringmer Parish Council Code of Conduct	
12.	To agree dates for the Full Council Meetings	
13.	Reports from District and County Councillors (Up to 15 mins) East Sussex County Councillor Lewes District Council To receive and accept any reports submitted	JD/EO'B/OFFICE
14.	Planning Matters: To consider responses to Planning Applications	All
14.1.	LW/21/0559 – Old Chapel Farm, Green Lane, Ringmer, East Sussex, BN8 5AD REVISED DESCRIPTION – Change of use of land to be used as a camp site for three Shepherds' Huts only, together with single storey shop/tea room/toilet, and formation of new vehicular access to the site and parking area for 5 cars. Retention of single storey workshop and store already constructed on site.	
14.2	LW/22/0218 The White House, Old Uckfield Road, Ringmer, East Sussex, BN8 5RX Single storey rear extension with flat roof and 2no. roof lanterns, and replacement rear first floor dormer	
14.3	LW/22/0231 – Barn 2 Land Adjacent to Chalkham Farm, Uckfield Road, Stoneham, Ringmer East Sussex BN8 5RL Change of use of existing buildings and yard to a vehicle and car parts re-sale facility with ancillary end of life vehicle dismantling and depollution	
14.4	LW/22/0232 – 1 The Denes, Laughton Road, Ringmer, East Sussex, BN8 5NG Creation of driveway by dropping the kerb	
14.5	LW/22/0282 – Land to the South of the Broyle, Ringmer, East Sussex Erection of 70 residential dwellings; with access and parking, the provision of open space, play space and ecology areas with associated vehicular and pedestrian access and landscaping	
14.6	LW/22/0290 – 7 The Broyle, Ringmer, East Sussex, BN8 5NP Single storey first floor rear extension with the addition of 1no window to side	
14.7	LW/22/0312 – Broyle Mill Farm, The Broyle, Ringmer, East Sussex, BN8 5AR Removal of existing mobile home and demolition of existing redundant barn; construction of detached two storey barn style dwelling (resubmission of LW/21/0393)	
14.8	Planning Matters: All Decisions	
	LW/21/0931 – Oak Side Farm Campsite, Green Lane, Ringmer, BN8 5AD - Approved	
	LW/22/0200 – Pilon Danes, Laughton Road, Ringmer, BN8 5NH - Approved	
	LW/22/0209 – 9 Mill Road, Ringmer, BN8 5HY – Approved	
	LW/22/0213 – The White Cottage, Old Uckfield Road, Ringmer, BN8 5RX - Approved	
14.9	Planning Matters: Awaiting Decision	
	LW/22/0238 – 7 Anchor Field, Ringmer, BN8 5QN	
	LW/22/0254 – Land East of Uckfield Road (A26), Ringmer	
	LW/22/0255 – Land between The Broyle and Round House Road, Ringmer	
	LW/22/0273 – Elm Tree Cottage, Lewes Road, Ringmer, BN8 5NE	
	LW/22/0274 – Elm Tree Cottage, Lewes Road, Ringmer, BN8 5NE	
	LW/22/0290 – 7 The Broyle, Ringmer, BN8 5NP	
	LW/22/0312 – Broyle Mill Farm, The Broyle, Ringmer, BN8 5AR	
15.	Ringmer Gliding Club – to receive an update	EOB/JD/SP
16.	To receive an update on the LDC Consultation – Re. Housing Targets and Methodology	GS
17.	Governance Matters	
17.1	Swimming Pool – To receive an update on the Swimming Pool Group's response with further information and a more detailed business case.	JD
17.2	To receive an update on combining the Strategic Plan Working Group (SPWG) and the Communications Working Group (CWG).	SP
17.3	To receive an update on RPC Assets of Community Value. In discussion Anchor Inn, Fingerpost Field, Ringmer Swimming Pool, Anchor Field and Car Park.	GS

18.	Highways Matters To receive an update.	SP
19.	Open Spaces and related Matters:	
19.1	To receive an update on the Parish Council's Assets Survey and bin audit.	OFF/SP
19.2	To receive an update on the Bus Shelter at The Cock Inn.	JD
19.3	Skatepark – discuss the Fingerpost Field draft lease.	All
19.4	Village Green Play Area – To receive any updates and agree any actions.	GS
19.5	Grounds Maintenance – i) Jubilee Gardens - To consider replacing chain hung pointed posts with a timber border or other (8 currently need repairing. Last repaired in December 2021 - £188.56). ii) Jubilee Gardens - To consider bark quotations. iii) Wild Flower Project – To receive an update on the agreement between the Wild Flower Project and contractor. iv) To receive any further updates and agree any actions.	GM
19.6	Field House – To receive an update and agree any actions.	GS
19.7	Anchor Field – Proposal for open space.	ALL
19.8	Memorial trees – discuss preferred species of tree and area for planting.	ALL
19.9	Consultation -Wildlife and Countryside Act 1981 – Section 53. Claimed Public Right of Way (footpath) Ringmer from Potato Lane to Lewes Road To consider a response (deadline for response 16 th June).	ALL
20.	Communications Matters:	
20.1	To receive an update on RPC Newsletter	DD
20.2	Hearing Loop System – The council has been asked to see if a hearing loop system can be installed in the Parish Meeting Room. To receive an update.	JK
21.	Finance Matters:	ALL
21.1	To receive the latest Financial Reports	
21.2	To approve the latest bank reconciliation	
21.3	To approve the list of payments	
22.	Untreated Ringmer Sewage – to receive an update	DD/JK
23.	Staffing Matters	GS
24.	Reports, Correspondence, Questions and Future Agenda Items To consider any correspondence received after this agenda has been published for noting or action	ALL
25.	Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting	

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting **to be advised at 19.30**
in the Parish Rooms, Lucy Stone Room