

# Ringmer Parish Council

To: Members of the Office and Finance Committee

You are hereby summoned to attend the Meeting

**on Friday 8<sup>th</sup> April 2022 at 09:00**

in the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signed: *Annie Hazzard*

Meeting called: 4<sup>th</sup> April 2022

Item	Agenda Item (OF22)	Action
1.	To receive apologies for absence	
2.	Declarations of Members' Interests and Dispensation Requests	
3.	To accept the minutes from the Office and Finance Committee meeting held on Monday 10 <sup>th</sup> January 2022	
4.	Public questions or comments relating to items on this agenda This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes	
5.	To consider any recommendations from other Committees	
6.	Financial Reporting:	
6.1	To receive the latest statement of accounts and make any recommendations to Full Council requiring action and decision	Off
6.2	To receive the latest bank reconciliation	Off
7.	Grants	
7.1	To consider applications for funding from the Special Projects Fund <ul style="list-style-type: none"> <li>a. Ringmer Primary School Parent Teacher Association - £1,000</li> <li>b. Ringmer Bowls Club - £1,000</li> <li>c. Ringmer Parochial Church Council (PCC) St Mary's Church, Ringmer - £450</li> <li>d. Ringmer Evergreen Club - £608</li> </ul>	
7.2	To consider applications for funding from CIL Funds <ul style="list-style-type: none"> <li>a. Ringmer Village Hall Management Committee – up to £8,217</li> </ul>	
7.3	To consider applications for funding from the S137 Parish Grant Fund <ul style="list-style-type: none"> <li>a. The Bower Tree C.I.C - £500+</li> <li>b. Wildflower Ringmer - £500</li> <li>c. Air Ambulance Charity Kent Surrey Sussex - £300</li> <li>d. Ringmer Village Hall Management Committee - £250</li> </ul>	
7.4	To consider the allocation of the Lightsource (Solar Farm) funding	
8.	To consider and receive quotes (if available)	
8.1	Additional costs for grass cutting at Fingerpost Field (£500) and in relation to the Ringmer Wildflower project (£1,000)	GM
8.2	Costs in relation to the land adjacent to the Churchyard being gifted to Ringmer PC.	SP
8.3	Additional provision, replacements, or repairs of Parish Litter Bins following the recent audit.	SP
8.4	The proposal from Firle Parish Council to jointly purchase a 'Speed Monitoring Device'.	SP
8.5	Repairing the Village Sign	
8.6	Replacing the Parish Notice Board at Ringmer Village Hall	
8.7	Repair / replacement of 6 Fingerposts	
8.8	Further costs for additional surfacing underneath the timber Multiplay unit at the VG Play Area	GS
9.	Other Matters	
9.1	To receive an update on Bank Account signatories	Off
9.2	To review the current banking arrangements	
9.3	To receive an update on reviewing the Office and Finance Committee Terms of Reference.	ALL
9.4	To identify any current financial risks	ALL
9.5	To receive an update on meeting with Kings Academy Ringmer to discuss the Occupational Licence and rental / utility charges for the Parish Offices.	GS/DT
9.6	To consider a 'Treasury Strategy'.	DT/Off
9.	To consider any other financial matters that cannot be held over to the next agenda at the Chairman's discretion	
10.	Date of next meeting and items for inclusion on the agenda	
11.	Close of Meeting	