

# RINGMER PARISH COUNCIL

To Members of the Office and Finance Committee  
 You are hereby summoned to the meeting to be held on  
 Wednesday 19<sup>th</sup> October 2022 at 8.30am  
 In the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signature: *Annie Hazzard*

Meeting called: 12<sup>th</sup> October 2022

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

## Agenda Items

1.	To receive apologies for absence	
2.	To receive written requests for dispensation for the ensuing year	
3.	To approve the minutes from the Office and Finance Committee meeting held on Friday 16 <sup>th</sup> June 2022	
4.	Public questions or comments relating to items on this agenda This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes	
5.	To consider any recommendations from other Committees	
6.	<b>Finance Reporting:</b>	
6.1	To receive the latest statement of accounts and make any recommendations to Full Council requiring action and decision	OFFICE
6.2	To receive the latest bank reconciliation	OFFICE
6.3	To receive the reserves statement including movement	OFFICE
6.4	CIL:	
	i) To consider allocation of additional CIL funds received for Council approval	ALL
	ii) To consider separate accounts for CIL	ALL
6.5	To receive an update on Bank Account signatories	OFFICE
6.6	Grant Applications:	
	i) The Monday Group - To revisit the £500.00 application from the Special Projects Fund as confirmation that works are within Ringmer Parish has now been received	ALL
	ii) Victim Support - To consider their application for £200.00	ALL
	iii) Special Project funding - To note spending to date and to consider any further funding rounds	OFFICE
7.	<b>Budget preparation for 2023/24</b>	
7.1	To consider the forecast of income and expenditure to 31 <sup>st</sup> March 2024	ALL
7.2	To consider expenditure for inclusion in the 2023/24 budget	ALL
7.3	To consider a budget amount to recommend to the Full Council (to include allowance for any potential litigation - O&F Mins, 16/06/22, item 7.1 c.)	ALL
7.4	To consider the allocation of the Lightsource (Solar Farm) funding	ALL
8.	<b>Other Matters</b>	
8.1	Anchor Field - To consider where the £550.00 fee for legal work should be allocated to	ALL
8.2	Utilities - To receive an update on discussions with Kings Academy	GS/DT
8.3	Treasury Strategy - To receive an update (O&F Mins, 16/06/22, item 8.6)	GS
8.4	To receive an update on the Section 106 funding for the Playground on the Village Green	GS
8.5	Fairground fee - To re-assess the fee which is currently £650.00	ALL
8.6	Allotments - To discuss and agree an increase in the yearly fee	ALL
8.7	Annual Risk Register - To consider amendments and rate each item	ALL
8.8	Urban Grass Cutting Options 2023 - To decide on option (deadline:16 <sup>th</sup> December 2022)	ALL
9.	<b>To consider any other financial matters that cannot be held over to the next agenda at the Chairman's discretion</b>	
10.	<b>Items for inclusion on the next agenda</b>	
11.	<b>Date of next meeting</b>	

**THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND**

**Date of Next Meeting in the Parish Rooms, Lucy Stone Room:**

**1<sup>st</sup> December 2022 at 8.30am**