

RINGMER PARISH COUNCIL

Minutes of the Full Council Meeting
Held on Tuesday 13th December 2022 at 19.30
In the Parish Rooms, Lucy Stone Room

Present:			
Cllr Matt Crisp (MC)	Cllr Johnny Denis (JD)	Cllr David Duke (DD)	Cllr John Kay (JK)
Cllr Marcia Morgan (MM)	Cllr Sarah Phillips (SP)	Cllr Richard Turner (RT)	
Attendance:	Annie Hazzard (AH) - Clerk	Gail Metcalfe (GPM) - Administrator	
Members of the public:	3		

Agenda Items

1.	To receive and accept apologies for absence Apologies were received from Cllrs Tara Barber (TB), Margaret Crompton (MC), Gavin May (GM), Gordon Sims (GS), David Terry (DT) and John Whitlock (JW).	
2.	Declarations of Interest: Disclosure by Councillors of their personal interests in regard to matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct. JD declared an interest at item 10.1. MC declared an interest at items 15.1, 15.2 and 15.3.	
3.	Dispensation requests None received.	
4.	To accept the minutes of the Full Council meeting held on 8th November 2022 RESOLVED: To accept and sign the minutes of the Full Council meeting held on 8 th November 2022.	
5.	Public questions or comments: Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded. Two members of the public requested reassurance that the planned skatepark at Fingerpost Field would be going ahead in reference to item 12.2 i. One also queried the CIL information on the website and suggested that we seek input from residents when deciding how these funds should be spent.	
6.	If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' Not needed.	
7.	Reports from Clerk, MP, District and County Councillors, and PCSO (Up to 15 mins) Clerk Maria Caulfield, MP East Sussex County Councillor Lewes District Councillor PCSO All of the above reports were duly noted. JK stated his thanks for these and said they were very useful.	
8.	Finance Matters:	
8.1	To receive the latest Financial Reports - received.	
8.2	To approve the latest bank reconciliation - approved and signed.	
8.3	To approve the list of payments - approved and signed.	
8.4	To receive any grant applications/donation requests: RESOLVED: To donate £100.00 to the East Sussex Wildlife Rescue. ACTION: Clerk to organise payment.	CLERK

8.5	<p>To receive and agree the proposed Budget for the financial year 2023/24 – see Clerk’s report. It was agreed that the precept figure would be agreed once Council were in receipt of the tax base information from LDC.</p> <p>RESOLVED: Budget at £157,094 for the financial year 2023/24 was approved.</p>	
8.6	<p>To receive any recommendations from Committees arising from meetings:</p> <ul style="list-style-type: none"> • To form a working Group for CIL priorities and Strategic Plan • To reallocate the balance of the Bus Shelter CIL Earmarked Reserve back to Unallocated CIL once invoice is paid • To reallocate the Special Project Earmarked Reserve balance to General Reserves • To reallocate the following unused CIL Earmarked Reserves to Unallocated CIL Reserves: • Code 331 - Play Equipment - balance £30,736.14 • Code 332 - Ringmer NHP -balance £20,000 • Code 333 - Land Acquisition - balance £100,000 • Code 337 – Flint Wall Survey – balance £275.00 • Code 338 – General Community Pot – balance £18,787.71 • To reallocate the Lightsource Grant Fund EMR in the sum of £11,173.20 to General Reserves. <p>RESOLVED: All of the above recommendations were received and agreed.</p> <p>ACTION: Clerk to implement recommendations.</p>	CLERK
9.	<p>King Charles III’s Coronation, 6th May 2023 - See Clerk’s report.</p> <p>SP asked Cllrs to spread the word about the meeting arranged for 11am on 10th January 2023 at our offices. JK asked that the Primary and Secondary Schools be asked to attend. He also reminded Council that the Lord of the Manor would need to be consulted as historically it would fall to him to provide Coronation mugs for primary school children. SP presumed that GS would be attending on behalf of the Council. JD suggested that Cllrs from District/County and the local MP were invited to attend the event.</p> <p>ACTION: Office to invite people as suggested above and to check GS’s attendance.</p>	OFFICE
10.	<p>Governance Matters:</p>	
10.1	<p>Swimming Pool - To receive an update.</p> <p>JD provided an update in that Lewes District Council have expressed their intention of taking on the swimming pool and are currently working on their proposal. The lease has not been signed but LDC are committed to moving this forward and JD will inform us about any significant movement.</p> <p>ACTION: JD to inform on any updates as and when they occur.</p>	JD
10.2	<p>RPC Assets of Community Value – See Clerk’s report.</p> <p>The Clerk confirmed that Barcombe Mills Car Park and Ringmer Village Hall had been submitted and we are awaiting the decision on Fingerpost Field on 29th December 2022. The office was thanked for their continued work on getting these nominations in.</p> <p>ACTION: Office to continue to work through the list.</p>	OFFICE
11.	<p>Highways Matters:</p> <p>i. Parking Review - To receive the responses and consider recommendations for ESCC’s next consultation (mid-January 2023).</p> <p>RESOLVED: To ask that there be a parking review of the following:</p> <p>Vicarage Way to look at technical solutions ie. to install bollards or to widen the road and to ask Stewards for any other solutions.</p> <p>Harrisons Lane - To look into implications of extending the double yellow lines.</p> <p>ACTION: Office to recommend the above for the ESCC consultation and to put them forward as Agenda items for the next SLR meeting on 16th January 2023.</p> <p>ii. Transport Consultation - see Clerk’s report.</p> <p>It was noted that we had sent in our response on 2nd December 2022.</p> <p>iii. Highway Steward Meeting - To receive an update from SP.</p> <p>SP confirmed that she had met with the Highways Steward, Steph Quinnell, on 9th November 2022 but it had been a shorter meeting than expected. SP had highlighted the many issues but had not heard back. She also informed that the Clerk had written to Claire Dowling, Lead Member for Transport and the Environment at ESCC about the dangers at Church Hill and had requested she meet with JD.</p>	OFFICE

	ACTION: Office to continue to chase Steph Quinnell for a response and to put this forward as an agenda item for the next SLR meeting on 16th January 2023. JD to update on a meeting with Claire Dowling.	OFFICE/JD
12.	Open Spaces and Related Matters:	
12.1	Bin Review - To consider suggestions as per Clerk's report and allocation of funds. SP handed over to the Clerk who explained her suggestions. RESOLVED: Clerk's suggestions were considered and approved. ACTION: Clerk to implement her suggestions and to look into re-concreting the bin at the Millenium Clock as suggested by JK.	CLERK
12.2	Skatepark: i. To consider Croudace's offer of a skatepark. There were various discussions and whilst it was noted that Croudace have offered a skatepark as part of their planning application, no formal approach has been made. It was thought that the further delays this potential option would incur would be unacceptable. RESOLVED: To continue as planned with the skatepark on Fingerpost Field ii. Depending on outcome at i., to decide on quotes for FPF Archaeological Report. RESOLVED: To accept the quote from AS Lewes of £1,000.00. ACTION: JW to instruct AS Lewes.	JW
12.3	Bus Shelter outside Pump Cottage - To consider the request for a shelter over the bench. RESOLVED: To write to the owner of Pump Cottage to make the request of buying/renting/licensing the land. ACTION: JK to provide owner's details and office to write to them.	OFFICE
12.4	Fields House - To receive an update. Clerk confirmed that JW was preparing the specification for the path and that the legal work to split the title was in progress.	
12.5	Anchor Field - Proposal for open space once hoarding has been removed. The hoarding has still not been removed but was expected shortly.	
12.6	Fingerposts - See Clerk's report. It was noted that repairs of the fingerposts were now all complete. Everyone was in agreement that they are a lovely feature and all were pleased this had been done.	
12.7	Conservation Areas including Norlington Lane - To receive an update. SP was pleased to report that a consultant, Michael Copeman, has been appointed by the new conservation officer, Tanya Szendeffy, to redo the Newick and Ringmer Conservation area appraisals and consider the proposed extensions. SP thanked the Clerk for her persistence on this matter.	
12.8	Playpark Working Group - To receive an update. It was confirmed that the group would consist of Cllrs Margaret Crompton, Gavin May and Marcia Morgan. ACTION: Office to organise their first meeting.	OFFICE
12.9	Outdoor Provision for Girls - To consider MM's proposals. MM provided a well-received powerpoint on the possibility of expanding outdoor spaces but suggested changing the terminology to "social connections outdoors" to make it less gender and age specific. An outdoor gym and more conviviality seating were considered. ACTION: Playpark Working Group to discuss and bring back to Full Council once hoarding is removed at Anchor Field.	PLAYPARK WORKING GROUP
12.10	The North Barnes Farm Partnership (NBFP): i. To discuss their proposal for a small market town for food and farming to the east of Plumpton Green. RESOLVED: To not respond per East Chiltington's suggestion as there was concern that any response would be seen as consultation . ii. To consider the request for support from East Chiltington (see their email of 24/11/2022). ACTION: To tell East Chiltington we will not be responding to NBFP and will be signing their letter.	CLERK

12.11	Streetlights in Springett Avenue - To discuss and consider their possible replacement. ACTION: Office to ask Highways to turn the two streetlights off temporarily. JD to ask internally for East Sussex to fix the lamps. MC to talk to Lew Howard to ask for permission for two modern lamps to be installed half a metre in from where they are now.	OFFICE/JD/MC
13.	Communications Matters:	
13.1	Noticeboard at the Shopping Precinct - To receive an update. DD has not been able to establish contact with the man who currently has access to this. ACTION: DD to chase.	DD
13.2	Noticeboard outside Fingerpost Field playground - To receive an update. DD suggested we take this one on as Lewes do not want it. He said we could get a plastic name plate with RPC on to cover up LDC wording. ACTION: DD to check he can open this and then to report back.	DD
14.	Funding for Affordable Housing - To discuss JK's email of 23rd September 2022 JK explained that £480k S.106 money had been paid from Riverdale (the developer) to LDC some time ago. These funds were in lieu of 12 affordable houses that were part of the original plan for Caburn Field and were set aside towards affordable housing specifically in Ringmer and to date no funds have been received from LDC. There is concern that access to the funds may be time-limited. ACTION: Clerk to email Ian Fitzpatrick to query where these funds are.	CLERK
15.	Planning Matters - To consider responses to Planning Applications:	
15.1	LW/22/0708 - Raystede, The Broyle, Ringmer Use of existing timber building as small animal crematorium (relocated from Peaceways Pet Crematorium and used for purposes incidental to use of Peaceways & Raystede) for Raystede Centre for Animal Welfare (by 01/12/22 – extension requested) RESOLVED: Parish Council Decision - Supports.	
15.2	LW/22/0709 - Raystede, The Broyle, Ringmer Use of existing animal hospital building as maintenance team workshops for Raystede Centre for Animal Welfare (by 01/12/22 – extension requested) RESOLVED: Parish Council Decision - Supports.	
15.3	LW/22/0710 - Raystede, The Broyle, Ringmer Demolition of redundant kennels being used as stores, erection of partly open sided workshop area and open fronted tractor store for Raystede Animal Welfare Centre (by 01/12/22 - extension requested) RESOLVED: Parish Council Decision - Supports.	
15.4	LW/22/0711 – 21 Langham Close, Ringmer, BN8 5HL Single storey side and rear extension with 2no rooflights (by 29/12/22) RESOLVED: Parish Council Decision - No objection.	
15.5	LW/22/0761 – 1 Queens Drive, Ringmer, BN8 5FU Erection of rear dormer, installation of 3 no. roof lights at front elevation and 1 no. window at each side elevation (no deadline provided) RESOLVED: Parish Council Decision – Object on the grounds that it is contrary to the Neighbourhood Plan on parking (8.3), design (9.1) and would have a negative impact on the street scene.	
15.6	LW/22/0766 - Little Park Farmhouse, Park Farm, Ham Lane, Ringmer, BN8 5SE Variation of Section 106 relating to application LW/99/0179 – variation to the legal agreement to enable the land containing the telecommunications mast to be removed from the S106 agreement (16/12/2022) RESOLVED: Parish Council Decision - No objection.	
15.7	LW/22/0783 – 15 Tile Kiln, Ringmer, BN8 5LR Installation of window to front gable and installation of 3 skylights to rear elevation (by 28/12/22) RESOLVED: Parish Council Decision – Object on the grounds that it is contrary to the Neighbourhood Plan on parking (8.3). Tile Kiln is undersupplied on parking and Council were unsure where the 3 parking spaces would be coming from.	

16.	Planning Matters:	
16.1	LW/22/0282 - Land to the South of the Broyle, Ringmer, East Sussex Erection of 70 residential dwellings; with access and parking, the provision of open space, play space and ecology areas with associated vehicular and pedestrian access and landscaping To retrospectively ratify the decision for JK to represent the Parish Council at the LDC Planning Application Committee meeting of 7 th December 2022 where this was refused unanimously. RESOLVED: To agree to retrospectively ratify JK as the representative at the above meeting.	
16.2	LW/22/0729 - Land Adjacent 3 Mill Close, Mill Road, Ringmer, East Sussex (relating to approval LW/20/0880) Demolition of existing vacant Garages, erection of 1x wheelchair accessible, five bedroom bungalow with associated hardstanding and soft landscaping. RPC objected to LW/20/0880 at Planning Committee meeting of 28 th January 2021. RESOLVED: Parish Council Decision – No objection.	
17.	Planning Matters - All Decisions:	
	LW/21/0153 - Land to the Rear of Glyndefield, Harrisons Lane, BN8 5LL - Refused LW/22/0430 - Land Adjacent to 3 Mill Close, Mill Road, Ringmer - No decision LW/22/0432 - 6 The Green, Lewes Road, Ringmer, BN8 5QG - Approved LW/22/0530 - 61 Danforth Way, Ringmer, BN8 5GF – Approved These were noted.	
18.	Reports, Correspondence, Questions and Future Agenda Items To consider any correspondence received after this agenda has been published for noting or action. JK reported on a rumour that the Averys appeal will be on 1 st February 2023. ACTION: Clerk to check that JW will be available to attend. JK reported on flooding in the back gardens in Mill Road and wanted it on record that the Council knows about it. MC was thanked for the donation of the beautiful Christmas tree and lights. Mulled wine and carols were suggested for next year.	CLERK
19.	Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting None.	
	The meeting closed at 21.30.	

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting in the Parish Rooms, Lucy Stone Room:

Tuesday 17th January 2023 at 19.30