

**FOR SECURITY REASONS MEMBERS OF THE PUBLIC WISHING TO ATTEND SHOULD EMAIL  
THE CLERK FOR LOG IN DETAILS FOR THIS MEETING NO LATER THAN NOON ON 12<sup>TH</sup>  
NOVEMBER 2020**

**RINGMER PARISH COUNCIL**  
**To all Members of Ringmer Parish Council you are hereby summoned to the**  
**Virtual Parish Council Meeting Via Zoom**  
**To be held on**  
**Thursday 12<sup>th</sup> November 2020**  
**7.00pm**

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**Meeting called by: K A Crowhurst - Clerk to the Council**

**Signed: K A Crowhurst**

**Meeting called 5<sup>th</sup> November 2020**

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**The Chairman may at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting.**

**Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business, this includes not using the zoom message feature**

#### **Agenda Items**

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS**
- 3. TO ACCEPT THE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 8<sup>TH</sup> OCTOBER 2020**
- 4. PUBLIC QUESTIONS OR COMMENTS**  
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
- 5. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes**
  - a) To note any written reports previously received
- 6. ACTION POINTS AND REPORT FROM THE CLERK**
  - a) Strategic Plan
- 7. CORRESPONDENCE – FOR NOTING OR ACTION**
  - a) To act as the Registered Office for Cheyney Trust
  - b) Ringmer Swimming Pool
  - c) Draft East Sussex Local Cycling and Walking Infrastructure Plan - Consultation
  - d) To consider any correspondence for noting or action received after this agenda has been published
- 8. TERMS OR REFERENCE**
  - a) Personnel Sub- Committee to adopt and accept the Terms of Reference as recommended by the Personnel Committee at the meeting held on 19<sup>th</sup> October 2020
  - b) Skate Ramp Working Group as recommended by the Skate Ramp Working Group

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9. **APPOINTMENTS OF COUNCILLORS**
  - a) Office and Finance Committee 1 Member
  - b) Personnel Sub Committee 1 Member
  - c) Skate Ramp Working Group 2 Members
  - d) Play Area Equipment Working Group 1 Member
  
10. **MEETING SCHEDULE 2021 – 2022**
  
11. **OFFICE & FINANCE:**
  - a) Payments and Receipts (Previously circulated)
  - b) Bank Reconciliation(s)
  - c) Bank Summary
  - d) Cost Centre Report
  - e) Quotation(s)
  - f) Grant application(s)/Donations – Victim Support and St Mary’s Church (PCC)
  - g) Bank account signatories – Progress
  
12. **OFFICE AND STAFFING BUDGET** – Please note the office Budget includes, grants, subscriptions, professional services, and IT provision
  
13. **REPORTS BY LEAVE – NOT FOR DISCUSSION OR DECISION**
  
14. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**
  
15. **URGENT ITEMS AT THE CHAIRMAN’S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING**

**THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND**

Date of Next Council Meeting 10<sup>th</sup> December 2020 via Zoom If restrictions are lifted the venue will be confirmed