

MINUTES OF THE GREENS AND AMENITIES COMMITTEE MEETING

HELD ON THURSDAY 5TH NOVEMBER 2020 VIA ZOOM

Attended: Cllr David Terry (Chairman), Cllr Richard Booth, Cllr Margaret Crompton, Cllr Gavin May, Cllr John Kay, Cllr Sarah Phillips, Cllr Gordon Sims, Cllr Richard Turner, Cllr John Whitlock and Cllr Stephen Wilkins

Also in attendance: Karen Crowhurst – Clerk/RFO
Carol Hodgson – Finance Administrator
Gail Metcalfe - Administrator

Members of the public – Approximately 14

Item No	Minutes
1.	APOLOGIES FOR ABSENCE
1.1	Apologies were received from Cllr Johnny Denis and Cllr Clare Herbert.
2.	DECLARATIONS OF MEMBERS' INTERESTS & DISPENSATION REQUESTS
2.1	There were no requests.
3.	TO ACCEPT THE MINUTES FROM THE GREENS AND AMENITIES COMMITTEE MEETING HELD ON 17TH SEPTEMBER 2020
3.1	It was resolved to accept the minutes of the Greens and Amenities Committee held on the 17th September 2020 as a true and accurate record of the meeting. This was proposed and seconded, all were in favour with the exception of Cllr Gordon Sims.
4.	PUBLIC QUESTIONS OR COMMENTS – This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
4.1	At 19.10 , the Chairman invited the Meeting to suspend Standing Orders and asked for questions or comments from members of the public present.
4.2	Questions or comments made or raised were: <ul style="list-style-type: none">- Master Prifty, son of Mrs Amy Prifty and Charlie Milton, son of Mrs K Milton, wished to express their opinion on the location of the skatepark on the Village Green. They were keen to ensure that it would be in open space and in view. Their reasoning was on safety grounds i.e. in case of injury or any bad behaviour.
	At 19.20 the Chairman reinstated Standing Orders.
5.	ACTION POINTS – UPDATES AND PROGRESS – REPORT FROM THE CLERK
5.1 a)	SLR (Strengthening Local Relationship) Meeting with East Sussex Highways

The Clerk reported to Members that there had been no contact or response but that she would keep chasing. The Chairman suggested escalating it up the chain.

5.2 b) Bus Stop/Shelters

The Clerk advised that the insurance company has requested photographs of the damaged bus shelter. Cllr Johnny Denis has been asked if these photos exist, but he was absent from the meeting. The Chairman requested that the insurance claim be progressed.

Cllr J Denis has subsequently emailed the administrator on 06/11/2020 to say that he does not have any photographs of the damaged bus shelter.

5.3 c) Explanation of dual bins – Cllr Denis (absent)

An Officer will be in contact. The Chairman advised to keep a look out for this and chase as necessary.

5.4 d) Footpath Working Group Meeting – Cllr Kay

This has been postponed and will be resumed at the end of the November lockdown.

5.5 e) Registration of Land on the Village Green – Cllr Kay and the Clerk

No action has yet been taken. It was confirmed that there will have been progress by the next meeting.

5.6 f) Progress of Christmas Tree – The Clerk

The Clerk confirmed that there will be a Christmas Tree and lights up on 1st December 2020.

6. **CORRESPONDENCE FOR NOTING OR ACTION**

a) To consider any correspondence after this agenda has been published – for noting or action

6.1 Urban grass cutting for ESCC - consider adding £4,190.00 to the budget.

6.2 Cllr Kay asked that a provision for cleaning and recutting 11 names in the War Memorial be added to the budget.

7. **TO ACCEPT THE WORKING GROUP MEETING NOTES AND RECOMMENDATIONS FROM THE MEETINGS HELD ON 8TH OCTOBER 2020 AND 21ST OCTOBER 2020 – Previously circulated**

7.1 A proposal was received to accept the recommendations contained within the notes of the Greens and Amenities Working Group. This was seconded, a vote was taken by a show of hands, majority voted for, 4 against, motion is carried.

8. **VILLAGE GREEN**

a) To consider any matters relating to the Village Green

8.1 No matters.

9. **PLAY AREAS** – Update regarding Play Area Equipment renewals or replacement

9.1 No time to meet as prioritising Skate Park.

10. **GENERAL PURPOSES MATTERS** – To consider any General Purposes matters requiring decision

10.1 No matters.

11. **ALLOTMENT MATTERS**

a) Rules and regulations

11.1 The Clerk to send to the Chairman and Cllr Gavin May.

b) Allotment fees

11.2 **The Clerk requested that we continue with current agreements and fees to be reviewed next year. This was agreed to unanimously.**

c) Waiting list

11.3 The Clerk informed that there are currently 5 people on the waiting list and if this gets up to 10 the agreement is that the allotments will be extended.

12. GROUNDS MAINTENANCE QUOTATIONS – A resolution will be made to exclude press and members of the public in the event of making any contractual decisions being made in accordance with the Public Bodies (Admissions Meetings) Act 1960

It was resolved to exclude members of the Public.

a) To consider quotations received

12.1 A proposal was made by the Chairman to accept Contractor A's tender for Grass Cutting. This was seconded and voted for unanimously. The Clerk informed that there were no other quotations to consider.

13. **GREENS AND AMENITIES BUDGET 2021-2022** – Previously circulated

13.1 **A proposal was made by the Chairman that £3k be added to the budget for the cleaning and recutting of the War Memorial. This was seconded and agreed to unanimously.**

13.2 **A proposal was made by the Chairman to keep £2k in the budget for repairs to the play equipment on the Village Green. This was seconded and agreed to unanimously.**

13.3 It was agreed 6 to 4 that the Village Green should get cut twice a year.

13.4 **It was proposed that £3k be added to the budget to replace 6 bins. This was seconded and agreed to unanimously.**

13.5 **The Chairman proposed that the budget be £41,500.00 for next year. This was seconded and agreed to unanimously.**

14. **ANY REPORTS ON GREENS OR AMENITY MATTERS (BY LEAVE) – NOT DECISION OR DISCUSSION**

There were no reports.

15. **URGENT ITEMS (CHAIRMAN'S DISCRETION) OR ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

There were no urgent items.

16. **CLOSE OF THE MEETING**

16.1 There being no further business, the meeting closed.