

Minutes of the Planning Committee Meeting

Held on Thursday 22nd October 2020 via Zoom

In attendance: Cllr Richard Booth (Chairman), Cllr Margaret Crompton, Cllr Johnny Denis, Cllr Clare Cllr John Kay, Cllr Gavin May, Cllr Sarah Phillips, Cllr Gordon Sims, Cllr David Terry, Cllr Richard Turner and Cllr John Whitlock.

Also, in attendance:

Karen Crowhurst – Clerk/RFO
Corinna Goward – Assistant Clerk

Members of the public: 3

Item No	Minutes
1.	APOLOGIES FOR ABSENCE
1.1	Apologies were received from Cllr Herbert, Cllr Sims and Cllr Wilkins.
2.	DECLARATION OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS
2.1	Declarations of Members's interest were received from Cllr Booth with regard to planning applications LW/20/0632 and LW/20/0634. Cllr Booth requested to be placed into the waiting room when these applications were discussed. Cllr Kay declared interests pertaining to the CPRE item on the and the item regarding LW/20/03381. Cllr May declared an interest in relation to LW/20/0682.
3.	TO ACCEPT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 24th SEPTEMBER 2020
3.1	It was resolved to accept the minutes of the Planning Committee Meeting held on 24 th September 2020 as a true and accurate record of the meeting.
4.	PUBLIC QUESTIONS OR COMMENTS - This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
4.1	At 7.04pm The Chairman suspended Standing Orders to allow members of the public to speak.
4.2	Members of the public did not request to speak.
4.3	At 7.05pm The Chairman reinstated Standing Orders.
5.	ACTION POINTS
5.1	There are no outstanding actions not covered on the agenda.
6.	CORRESPONDENCE
6.1	a) Planning Reforms Threat to Countryside & Communities – Previously circulated – CPRE
6.2	Members noted this item of correspondence.

- 6.3 b) Lewes District Council Review of Polling Stations- Comments to be submitted by 6th November 2020 – Link and covering letter previously circulated
- 6.4 Members noted this item of correspondence.
- 6.5 c) Order Section 247 The Stopping up of Highway (South East) No 24 of the Town and Country Planning Act 1990 – reference LW/20/0338 1 Christie Avenue Ringmer BN8 5JT Extend Curtilage of rear garden to no's 1 & 3 Christie Avenue into the verge along Bishop's Lane, to be used as private garden – Documents previously circulated
- 6.6 Members noted this item of correspondence.
- 6.7 d) To consider any correspondence after this agenda has been published
- 6.8 There was no other correspondence for consideration.

7. **PLANNING APPLICATIONS**

7.1 At 7.07pm, Cllr Booth was placed in the waiting room.

7.2 At 7.08pm Cllr Denis joined the meeting.

7.3 **LW/20/0632 Old Cottage Lewes Road Ringmer East Sussex**

Conversion of existing garage with studio over into a 1 bedroom flat.

7.4 **Comments and observations**

Ringmer Parish Council has no objections to this application but would like to draw attention to the parking as there should be parking provision for 5 vehicles at this dwelling.

7.5 **LW/20/0634 Old Cottage Lewes Road Ringmer East Sussex**

Conversion of existing garage with studio over into a 1 bedroom flat.

7.6 **Comments and observations**

No objections.

7.7 Cllr Turner chaired the above 2 items.

7.8 At 7.20pm Cllr Booth rejoined the meeting and resumed chairing the meeting.

7.9 **LW/20/0653 Brandlesholme Broyle Lane Ringmer BN8 5PG**

Single storey partial width rear extension to replace existing conservatory

7.10 **Comments and observations**

No objections.

7.10 **LW/20/0682 Caburn Field Anchor Field Ringmer East Sussex**

Revision of plot 20 from Type G House to Type D to maintain 60 drainage easement (original approval reference LW/18/0808

7.11 **Comments and observations**

No objections.

8. **PLANNING CONSENTS, REFUSALS & APPEALS RECEIVED** – further information regarding consents, refusals & appeals recorded in appendix 2

8.2 LW/20/0439 38 Christie Avenue Ringmer BN8 5JT – **Permission granted**

All decision notices have been previously circulated to all Members

8.3 Members noted the decisions made by Lewes District Council.

9. **NEIGHBOURHOOD PLANNING WHITE PAPER – Consultation (Deadline 29th October)**

9.1 After some discussion it was proposed that Cllr Kay draft the response to this consultation on behalf of Ringmer Parish Council and send the response to the Clerk for submission. This was seconded. All were in favour. It was therefore **resolved** to accept the proposal above.

10. **NEIGHBOURHOOD PLAN DEVELOPMENT**

10.1 a) Modifications to existing Neighbourhood Plan

10.2 Cllr Kay advised that he is still currently working on the minor amendments and advised that these type of amendments will not require a referendum. Cllr Kay requested an extra month to complete the amendments. Which was agreed. Members urged that this be done in order to move forward.

10.3 b) To consider renewing or the creation of a new Neighbourhood Plan and agree any actions arising from this including possibility of appointing a consultant

10.4 After a lengthy discussion and considering the protection of the current plan and also knowing what will be included in the Lewes District Councils plan. It was agreed to request the Clerk to approach consultants and in order for the Council to know what each consultant can bring to the mix and deliverability of a new or updated plan. This was taken to a vote the result was 7 for, 0 against and 2 abstentions.

10.5 The Clerk suggested a zoom meeting be held with the Head of Planning and the

10.6 Neighbourhood Plan Officer to establish the strength of Neighbourhoods Plans new and old. Members agreed that this would be beneficial.

10.7 c) Formation of Working Group

10.8 It was **resolved** to form a Steering Group comprising of all Members of the Council and for the office to provide administrative support by taking meeting notes. It was also agreed that the Steering group to meet with the consultants and recommend appointment to the Planning Committee.

10.9 d) Terms of reference for the Working Group

10.10 It was agreed for the Clerk to draft a Terms of Reference.

11. **ANY REPORTS (BY LEAVE NOT DISCUSSION OR DECISION) ON PLANNING MATTERS**

11.1 Reports were received regarding;

- Cllr Booth standing down as the Chairman of the Planning Committee – A gratitude of thanks were expressed to Cllr Booth
- Response to Liz Owen regarding youth services in Ringmer
- The email from Cllr Daniels regarding the closure of the Swimming Pool
- The development at Anchor/Caburn Field not adhering to the Construction Management Plan regarding drainage and parking. It was reported that the District Councillor is also looking into this
- Cllr Harpers resignation. Members expressed their thank yous for all his hard work
- This meeting be the last one for the Assistant Clerk. All expressed their thanks.
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12. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

12.1 There were no items for referral to the next agenda or appropriate Committee.

13. **URGENT ITEMS AT THE CHAIRMANS DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING**

13.1 There were no urgent items for consideration.

There being no further business, the meeting closed at 8.14pm.