

**FOR SECURITY REASONS MEMBERS OF THE PUBLIC WISHING TO ATTEND SHOULD EMAIL
THE CLERK FOR LOG IN DETAILS FOR THIS MEETING NO LATER THAN NOON ON 8TH
OCTOBER 2020**

RINGMER PARISH COUNCIL
To all Members of Ringmer Parish Council you are hereby summoned to the
Virtual Parish Council Meeting Via Zoom
To be held on
Thursday 8TH October 2020
7.00pm

Meeting called by: K A Crowhurst - Clerk to the Council

Signed: K A Crowhurst

Meeting called 1st October 2020

The Chairman may at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting.

Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business, this includes not using the zoom message feature

Agenda Items

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS**
- 3. TO ACCEPT THE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 10TH SEPTEMBER 2020**
- 4. PUBLIC QUESTIONS OR COMMENTS**
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
- 6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes**
 - a) To note any written reports previously received
- 7. ACTION POINTS AND REPORT FROM THE CLERK**
 - a) Children's Centre update
 - b) Remembrance Parade
- 8. CORRESPONDENCE – FOR NOTING OR ACTION**
 - a) To consider any correspondence for noting or action received after this agenda has been published
- 9. OFFICE & FINANCE:**
 - a) Payments and receipts (Previously circulated)
 - b) Bank Reconciliation(s)
 - c) Bank summary
 - d) Cost Centre Report

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- e) Quotation(s)
 - f) Grant application(s)/Donations
 - g) Insurance renewal
 - h) Bank account signatories – Progress
 - i) To agree expenditure of Lucy Stoner Bequest – Previous decisions previously circulated
 - j) Outsourcing Payroll responsibilities
 - k) Office cleaning arrangements
10. **COUNCIL VISION AND STRATEGIC PLAN**
- a) To consider appointing someone from SALC to introduce a visioning exercise and work with Council on a robust plan for the next 1 – 5 years
 - b) To consider other methods and agree any actions to work towards a 5 year plan
11. **PLANNING APPLICATIONS**
12. **REPORTS BY LEAVE – NOT FOR DISCUSSION OR DECISION**
13. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**
14. **URGENT ITEMS AT THE CHAIRMAN’S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING**
15. **STAFFING MATTERS *Exclusion of the press and members of the public in accordance with the Admission to meetings Act 1960***
- a) Resignation of Assistant Clerk
 - b) Exit interview of Assistant Clerk – Cllr Harper
 - c) Temporary Staff arrangements
 - d) Clerk job evaluation review - Report from David Carden commissioned by the Council Chairman in accordance with SSALC advice
 - e) Staffing matters recommendations and agree any actions– Report from Cllr Harper previously circulated

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting 12th November 2020 via Zoom If restrictions are lifted the venue will be confirmed