

**Minutes of the Greens and Amenities Committee Meeting
Held on Thursday 4th October 2018 in St Mary's Room, Ringmer Village Hall**

Attended: Cllr Ron Wilcox (Chairman), Cllr Richard Booth, Cllr Mandy Brown, Cllr Margaret Crompton, Cllr Johnny Denis, Cllr Jenny Hill, Cllr John Kay, Cllr Roy Sutherland, Cllr Julie Terry, Cllr David Terry and Cllr Richard Turner.

Also, in attendance: Corinna Goward – Assistant Clerk & Karen Crowhurst – Clerk/RFO
Members of the public - 3

- | Item | Minutes |
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| 1. | APOLOGIES FOR ABSENCE |
| 1.1 | Apologies were received from Cllr Matthews. |
| 2. | DECLARATIONS OF MEMBERS' INTERESTS |
| 2.1 | Cllr D Terry and Cllr J Terry declared interests as allotment plot holders. |
| 3. | PUBLIC QUESTIONS OR COMMENTS ON MATTERS RELATING TO ITEMS ON THIS AGENDA |
| 3.1 | At 7.31 pm the Chairman invited the Meeting to suspend Standing Orders and asked for questions or comments from members of the public present. |
| 3.2 | Members of the public expressed views or shared comments and concerns about; <ul style="list-style-type: none">- Buses causing significant damage to properties in Broyle Lane to the extent of the properties shaking;- Actions taken by residents with regard to bus movements and speeding buses;- A request for a 20-mph speed restriction in Broyle Lane- Dangerous parking in Church Hill, especially when there is a funeral taking place and the possibility of placing signage within close proximity. |
| 3.3 | The Chairman reinstated Standing Orders at 7.35pm. |
| 4. | TO RATIFY THE MINUTES OF THE GREENS AND AMENITIES MEETING HELD ON 14TH JUNE 2018 |
| 4.1 | It was resolved to accept the Minutes of the Greens and Amenities Committee Meeting held on 14 th June 2018 as a true and accurate record of the meeting. The Minutes were then signed by the Committee Chairman. |
| 5. | ACTION POINTS - UPDATES AND PROGRESS |
| 5.1 | This was discussed after item 6. |
| 5.2 | <ul style="list-style-type: none">a) To agree expenditure from Parish Council CIL fund for the purchase of speed signsb) To decide supplier, based on quotations submitted, to provide speed signs (Exclusion to the Public and Press)c) To agree locations for signs – Stephens Close and entrance of Butlers Way |

- 5.3 It was agreed to move item **a** to after item **b** in order to agree quotations prior to the source of expenditure. It was also **resolved** to exclude members of the public.
- 5.4 **Item b** – Members considered the 3 quotations submitted. After considering best value for money it was agreed to proceed with a company called Solagen at a cost of £3,940. The option of 2 signs was discussed. Members felt that if there was a significant saving to establish the cost of 2 signs.
- 5.5 It was then **resolved** subject to being able to obtain a licence from East Sussex Highways to proceed with the installation of a flashing sign.
- 5.6 **Item a** – It was **resolved** to offset £5,000 of CIL money currently held in the CIL to enable installation.
- 5.7 **Item c** – it was agreed that Stephens Close was the most suitable location.

6. CORRESPONDENCE FOR NOTING OR ACTION

6.1 This was discussed prior to item 5.

7. a) Request from Resident – Reduction of speeding vehicles and parking in Delves Close

7.1 This was discussed in depth with various issues being covered. A suggestion of weight restrictions and other preventative measures were put forward. The Clerk advised that enforcing restrictions is quite hard to achieve. Bollards and other ways forward were also discussed. It was agreed for the Clerk to arrange a meeting with a Highways Officer to establish feasibility. **Action – The Clerk**

- 7.2 b) Request from Resident – Speed reduction to 20 MPH through Broyle Lane

7.3 This was also discussed in depth. It was also agreed to suggest this to a Highways Officer at a meeting. It was further agreed for Cllr Booth to attend the meeting with the Clerk.

- 7.4 c) Request from Resident – to consider installing a WWI ‘Tommys’ monument somewhere in the Village

7.5 The Assistant Clerk presented figures and suggestions for benches. Members were informed that the Chairman of the British Legion has been consulted whose preference was a bench. After looking the details, it was **resolved** 1) to purchase a small bench up to the value of £1,000. 2) To gain permission to place the bench near the War Memorial and the Holm Oak.

- 7.6 d) To consider any correspondence after this agenda has been published

7.7 The Chairman referred to a request to reduce the height of trees at the pond abutting Delves House. Due to the type of trees and other considerations it was agreed not to remove them but to establish any work required. The pending tree map was referred to, Members were advised that this is on-going.

7.8 It was agreed at this juncture in the meeting to discuss item to discuss and decide any actions on item 9 Grass Cutting of Urban Verges as it would affect the budget figure.

7.9 The need for additional cuts was discussed as well as the impact on the budget. It was proposed to request East Sussex County carry out grass cutting of urban verges to ensure there are 6 cuts are carried out in the financial year 2019-2020. The proposal was seconded. A vote was taken by a show of hands, the result of which was 6 for the proposal and 4 against. Therefore, the motion was carried. It was therefore, **resolved** to request the additional 4 cuts

at the amount of £2,901. **Action – The Clerk.**

7.10 **BUDGET FOR GREENS AND AMENITIES COMMITTEE 2019-2020**

To approve and accept the budget proposed for the Greens and Amenities Committee 2019-2020

7.11 After careful consideration and one amendment it was **resolved** to set and accept the budget presented for Greens and Amenities at the amount of £42,538.

8. **VILLAGE GREEN**

8.1 a) Village pond update

8.2 The Assistant Clerk informed Members that she has endeavoured to seek 3 quotations but has only received 1 for the amount £1,550 for remedial works. Members **resolved** 1) To proceed with the quotation for the tree work and other work raised. 2) To agree a £2,000 expenditure in order for work within the pond to be carried out. 3) To delegate authority to the Clerk and the Committee Chairman to oversee and implement this. **Action – The Clerk & Cllr Wilcox.**

8.3 b) Correspondence from Glyndebourne Estate re: condition of boundary fencing between Delves House and Village Green

8.4 After establishing that the Parish Council is responsible for the boundary fence. It was agreed to request the Parish Council Contractor take a look at repairing the fence rather than install a new fence as requested.

8.5 c) To consider any other matters relating to the Village Green

8.6 There were no other matters for consideration.

9. **VERGE CUTTING 2019 –**

To decide whether to provide 2 urban cuts or 6 for the 2019 season at an additional cost of £2901 **OR** receive a financial contribution from ESCC of £1450 and take over the grass cutting services completely.

9.1 This was discussed at item 7.9

10. **QUOTATIONS – GRASS CUTTING CONTRACTS 2019 – Exclusion to the Public and Press**

To consider quotations provided for next year's grass cutting contract

10.1 The Clerk advised that she had tried to source 3 quotations. However, only 2 were received. Members considered best value for money for both Contractor A and Contractor B and agreed to award the contract to Contractor A – Barcombe Landscapes for the amount of £12,440.

11. **OPEN SPACES**

To consider any matters relating to open spaces

11.1 The matter of the relocation of the Skate Park was discussed. Members felt it would be prudent to seek external advice.

12. **PLAY AREAS**

12.1 a) Update on damaged slide on Village Green

12.2 The Assistant Clerk reported that this matter is in hand.

12.3 b) To consider any matters relating to Play Areas

12.4 An individual Cllrs response to the inspection was mentioned. The Clerk advised that safety inspections are carried out regularly and work is actioned based on risk. The Member requested feedback in the future. The Committee Chairman duly noted this and agreed to look into this.

13. **GENERAL PURPOSES MATTERS**

13.1 a) Request to adopt phone box at Broyle Lane

13.2 Cllr Denis reported that this phone box is scheduled for removal.

b) Quotations – Speed activated signs (See item 5b)

13.3 This item was discussed earlier in the proceedings.

13.4 c) Update on cycle path

13.5 The Clerk, Cllr Booth and Cllr Wilcox informed Members that a site visit has been carried out. The Feasibility Study is in progress. The path will cost in the region of £250K and will be on the opposite side of the road (Ringmer Academy Side). No decisions were made.

14. **ALLOTMENT MATTERS**

14.1 a) To consider re- structuring fees for allotments

14.2 Cllr J Terry and Cllr D Terry left the meeting

14.3 Members considered the new structure of fees submitted which were based on the size of plots. The Clerk informed Members that when creating allotments, they should be measured in poles. After a short discussion it was agreed to proceed with the new fees as submitted.

14.4 Cllr J Terry and Cllr D Terry re-joined the meeting

14.5 b) Any other matters relating to the allotments – grass cutting around plots, vacant plots

14.6 The Assistant Clerk reported about vacant plots.

15. **ANY REPORTS ON GREENS OR AMENITY MATTERS (BY LEAVE) – NOT DECISION OR DISCUSSION**

15.1 Reports and queries were received, regarding;

- The current situation of the crossing at Ringmer Academy;
- Verge cutting at Vicarage Way and difficulties with low hanging branches and a dead tree.

16. **URGENT ITEMS (CHAIRMAN'S DISCRETION) OR ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

16.1 There were no urgent items or items for referral.

There being no further business, the meeting closed at 9.23pm. The date of the next Meeting. Thursday 6th December 2018, 7.30pm. St Mary's Room, Ringmer Village Hall.

