

**FOR SECURITY REASONS MEMBERS OF THE PUBLIC WISHING TO ATTEND SHOULD EMAIL  
THE CLERK FOR LOG IN DETAILS FOR THIS MEETING NO LATER THAN NOON ON 10<sup>TH</sup>  
SEPTEMBER 2020**

**RINGMER PARISH COUNCIL**  
**To all Members of Ringmer Parish Council you are hereby summoned to the**  
**Virtual Parish Council Meeting Via Zoom**  
**To be held on**  
**Thursday 10<sup>th</sup> September 2020**  
**7.00pm**

---

**Meeting called by: K A Crowhurst - Clerk to the Council**

**Signed: K A Crowhurst**

**Meeting called 3<sup>rd</sup> September 2020**

---

**The Chairman may at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting.**

**Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business, this includes not using the zoom message feature**

**Agenda Items**

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS**
- 3. TO ACCEPT THE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 13<sup>TH</sup> AUGUST 2020**
- 4. PUBLIC QUESTIONS OR COMMENTS**  
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
- 5. CO-OPTION OF COUNCILLOR – To consider 1 candidate who has expressed an interest and provided a statement**
- 6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes**
  - a) To note any written reports previously received
- 7. CORRESPONDENCE – FOR NOTING OR ACTION**
  - a) To consider any correspondence for noting or action received after this agenda has been published
- 8. APPOINTMENTS OF COUNCILLORS**
  - a) Internal Control – Non cheque Signatory
  - b) Office and Finance Committee in accordance with the Terms of Reference for the Committee contained within the Councils Standing Orders

**FOR SECURITY REASONS MEMBERS OF THE PUBLIC WISHING TO ATTEND SHOULD EMAIL  
THE CLERK FOR LOG IN DETAILS FOR THIS MEETING NO LATER THAN NOON ON 10<sup>TH</sup>  
SEPTEMBER 2020**

***Membership***

- *The Chair and Vice Chair of the Parish Council*
  - *The Chair of Greens and Amenities Committee*
  - *The Vice Chair of Greens and Amenities Committee*
  - *3 appointed Members of the Parish Council*
- c) Jubilee Cottages Housing Management Trust – 1 Member

**9. OFFICE & FINANCE:**

- a) Payments and receipts (Previously circulated)
- b) Bank Reconciliation(s)
- c) Bank summary
- d) Cost Centre Report
- e) Quotation(s)
- f) Grant application(s)/Donations
- g) Insurance renewal
- h) Bank account signatories – Progress
- i) Appropriation of £10,000 with regard to Full Council Minutes 13<sup>th</sup> August 2020

10.17 A proposal was received that £10,000 be allocated from reserves or elsewhere to assist with the increased workload of Members and Staff, to take specialist advice and consultation. The amount would be called off by Council. Council would be aware of any expenditure pertaining to this.

10.18 This was discussed in depth, the discussion points included.

- A decision being made without a supporting paper
- Allocation of rate payer's money
- The Clerk being able to spend the amount of £500
- The procedure should an emergency expenditure being required which has to be agreed by the Committee Chairman/Chairman of the Council
- The need for the £10,000 to be called off by Council

j) Appropriation of £5,000 with regard to Full Council Minutes 13<sup>th</sup> August 2020

10.20 A proposal was also received requesting the amount of £5,000 be made available to support the two Working Groups for delivery of a Skate Ramp and Play Area renewals under the control of Full Council. The funds would be mainly used for specialist advice, support, and delivery.

10.21 The meeting moved to a vote. The result of the vote was 7 for the proposal and 0 against, 1 abstention, therefore, the motion was carried, and the proposal accepted to be implemented.

**10. PLANNING APPLICATIONS**

**LW/20/0490 Goldcliff Nurseries The Holdings Old Uckfield Road Ringmer BN8 5RY**  
Increase the plant sales area up to 4,150m, erection of horticultural polytunnels and replacement of the existing office with a new facility

**FOR SECURITY REASONS MEMBERS OF THE PUBLIC WISHING TO ATTEND SHOULD EMAIL THE CLERK FOR LOG IN DETAILS FOR THIS MEETING NO LATER THAN NOON ON 10<sup>TH</sup> SEPTEMBER 2020**

**LW/20/0435 Wellingham Farm Wellingham Lane Ringmer BN8 5SW**

Erection of a temporary farm worker's dwelling, two calf rearing sheds and a landscape earth screen

**LW/20/0439 38 Christie Avenue Ringmer BN8 5JT**

Replacement of the existing conservatory frames and roof with new frames and a solid tiled roof

**LW/20/0430 Downsview Farm Laughton Road Ringmer BN8 5UT**

Section 73A retrospective application for temporary consent for an agricultural worker's dwelling (caravan) for a minimum of three years

**TW/20/0063/TPO 11 Yeomans Ringmer BN8 8EL**

(TPO No. 11) T1, T2 & T3 all oak – Reduce the length of limbs overhanging the garden by 1.5m and remove epicormic growth

**LW/20/0485 Upper Lodge Farm The Broyle Ringmer BN8 5AP**

Replacement of existing farmyard manure store with an upgraded facility, repair and upgrade of existing slurry lagoon and installation of new water sludge lagoon and associated earth engineering works

**LW/20/0520 Moor House Moor Lane Ringmer**

Planning Application - proposed remodelling of existing outbuildings to provide holiday let accommodation

**LW/20/0369 Fairfield Laughton Road Ringmer East Sussex BN8 5NH**

Alterations to existing detached single storey garage including relocation in line with main dwelling and creation of covered passageway

11. **STAFFING MATTERS *Exclusion of the press and members of the public in accordance with the Admission to meetings Act 1960***
  - a) Annual increments recommendation from Personnel Sub Committee and Office and Finance Committee
  - b) Approval of staff time to work on Jubilee Cottages Housing Trust administration and legal matters arising from a legacy being left to the Housing Trust Please note staff currently support the Management Trust not the main Trust. **(Extract of Deed of Declaration for the Trust – Previously circulated to all Council Members)**
12. **REPORTS BY LEAVE – NOT FOR DISCUSSION OR DECISION**
13. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**
14. **URGENT ITEMS AT THE CHAIRMAN'S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING**

**THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND**

**FOR SECURITY REASONS MEMBERS OF THE PUBLIC WISHING TO ATTEND SHOULD EMAIL  
THE CLERK FOR LOG IN DETAILS FOR THIS MEETING NO LATER THAN NOON ON 10<sup>TH</sup>  
SEPTEMBER 2020**

Date of Next Council Meeting 8<sup>th</sup> October 2020 via Zoom If restrictions are lifted the venue will be confirmed