

RINGMER PARISH COUNCIL

Minutes of the Full Council Meeting
Held on Tuesday 8th November 2022 at 19.30
In the Parish Rooms, Lucy Stone Room

Agenda Items

Present:			
Cllr Margaret Crompton (MC)	Cllr Johnny Denis (JD)	Cllr David Duke (DD)	Cllr John Kay (JK)
Cllr Sarah Phillips (SP)	Cllr Gordon Sims (GS) – Chairman	Cllr Richard Turner (RT)	Cllr John Whitlock
Attendance:	Annie Hazzard (AH) - Clerk	Gail Metcalfe (GPM) - Administrator	
Members of the public:	0		
1.	To receive and accept apologies for absence Apologies were received from Cllrs Tara Barber (TB), Matt Crisp (MC), Marcia Morgan (MM) and David Terry (DT). Cllr Gavin May (GM) was absent.		
2.	Declarations of Interest: Disclosure by Councillors of their personal interests in regard to matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct. RT declared an interest at item 14.4 as he knows the owner and 16. as on the Committee discussing this the next day. JW asked that he leave the room when these matters are discussed. JD declared a non-pecuniary interest at item 10.1 but confirmed he would be providing an update.		
3.	Dispensation requests None received.		
4.	To accept the minutes of the Full Council meeting held on 4th October 2022 and to accept the amended minutes of the Full Council meeting held on 9th August 2022 – see Clerk Report for details of amendment. The minutes of the Full Council meeting held on 4 th October 2022 were accepted and signed by the Chairman. The amended minutes of the Full Council meeting held on 9 th August 2022 where Item 9.1 had a change from 49 Sadlers Way to 39 were accepted and signed.		
5.	Public questions or comments: Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded. No members of the public present.		
6.	If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'		
7.	Reports from Clerk, MP, District and County Councillors, and PCSO (Up to 15 mins) Clerk Maria Caulfield, MP East Sussex County Councillor Lewes District Councillor PCSO All the above reports were duly noted.		
8.	Finance Matters:		
8.1	To receive the latest Financial Reports – accepted and signed.		
8.2	To approve the latest bank reconciliation – approved and signed.		
8.3	To approve the list of payments – approved and signed.		

8.4	Grant Applications: i) Ringmer Village Library – £250.00 towards the Warm Space initiative RESOLVED: Approved. ACTION: Clerk to organise.	CLERK
	ii) Grant application - To consider Ringmer Area Community Land Trust's application for £100,000 (if requested information has been received) The requested information was not received in time for this meeting. ACTION: It was requested that CIL applications show as such on the agenda. A CIL form to be filled out for this.	CLERK
8.5	To receive the external audit report for the year ended 31 st March 2022 by PKF Littlejohn – received and no action points noted.	
8.6	To receive the internal auditor half-yearly report ended 30 th September 2022 by Mulberry & Co – received and no action points noted.	
9.	King Charles III's Coronation - To discuss plans for the celebration of the Coronation on 6 th May 2023. RESOLVED: The office would decide on a date and put out an invite to local groups to see who would be interested in creating a sub-committee to organise this. Glyndebourne to be included as the Lord of the Manor usually supplies the commemorative mugs. ACTION: Office to action the above.	OFFICE
10.	Governance Matters:	
10.1	Swimming Pool - To receive an update. JD explained that Cllr Bennett's (the East Sussex County Cabinet member responsible for Resources and Climate Change) report said that the swimming pool will shut unless Lewes District Council make a viable proposal by 31 st December 2022. JD assured everyone LDC is working hard to produce a viable plan that will re-open the pool and confirmed that the school are happy for it to run as a community pool. ACTION: GS to press LDC to see what they need from us and what they are doing. DD to put out communication via Facebook and the next newsletter with Clerk's assistance.	GS/DD/CLERK
10.2	Strategy Day - To receive an update. GS confirmed that it had been decided that this would be put back until after the May elections next year. ACTION: Office to note to put this back on the agenda after the May elections.	OFFICE
10.3	RPC Assets of Community Value – See Clerk's report. It was decided that the following would be applied for: <ul style="list-style-type: none"> • Allotments (ours and LDC) • Amenity woodland and footpath between The Holdings and the A26 Cock Inn bus stop • Barcombe Mills car park • Bowls Club & grounds • Cheyney Field • Pubs: The Cock Inn & The Green Man • Playgrounds (all of ours and LDCs) • Scout Hut • Village Hall ACTION: Office to apply for the above starting with Barcombe Mills car park and the Village Hall as it was agreed these were the priority.	OFFICE
11.	Highways Matters - To consider the Church Hill Feasibility Report of 28/10/22 (see email of 28/10/22). SP expressed her disappointment in the report. It was agreed that it needed to be established how point 10.8 could be moved forward without spending £1m. Maria Caulfield has offered a virtual meeting to support the Council with their efforts with ESCC. It was decided that DD put out communication in the next newsletter, with perhaps a photo, asking if residents would like bollards to be put in Church Way to stop people parking on the verges. JD said he was happy to push this once clear on the direction it is going in. ACTION: SP to express our disappointment with the Feasibility Report at the meeting with Maria Caulfield. DD to communicate the question re. bollards and JD to advise on the	SP/DD/JD/OFFICE

	process. Office to look at the costings. Office to organise the meeting between Maria Caulfield and councillors.	
	SP confirmed she was meeting with Steph Quinnell, the Highways Steward, the next day to show her the problem areas in the village. GS asked that they look at the badly patched up tarmac outside the shops. He asked SP to also show the Steward the repairs where Browns lorries go into Caburn where a whole dip has been left with just a strip of tarmac. He asked SP to enquire how much this repair had cost. He also asked if it could be established what is pavement and what is road on Gote Lane just before the junction with Shepherds Way. ACTION: SP to report back after her meeting with the Highway Steward.	SP
12.	Open Spaces and Related Matters:	
12.1	Bin Review – See Clerk’s report. It was agreed to: <ul style="list-style-type: none"> • Village Green corner of Bishops Land and North Road - replace the red dog bin with a dual bin • Back of the Village Green – remove the red dog bin. ACTION: It was agreed to delegate decisions to the Clerk per the suggestions received as listed in the Clerk’s report.	CLERK
12.2	The Bus Shelter opposite The Cock Inn - To receive an update. The Clerk confirmed that the groundworks and shelter installation would be taking place next week.	
12.3	Skatepark - To receive an update. JW confirmed that permission was expected pending the archaeology report. The decision date is 23 rd January 2022.	
12.4	Scout Hut Bus Stop Bench - To consider the quotes to put a bench inside the Bus Shelter RESOLVED: Not to get a bench for this bus stop as GS had looked at the site and if the bench was inside the shelter the public would not be able to see a bus approaching. It was also noted that it would be a considerable expense.	
12.5	Fields House – See Clerk’s report. GS confirmed that we have received the £10k legacy from the estate which is to assist with any costs relating to access, any further works and future maintenance. GS confirmed that the legal work was in process but was in their hands. ACTION: JW to produce a specification for the footpath and gateway.	JW
12.6	Anchor Field - Proposal for open space once hoarding has been removed. GS confirmed that the hoarding has not been removed.	
12.7	Fingerposts - To receive an update. The Clerk confirmed that we had received £916.00 from the Community Match Scheme. ACTION: Clerk to check that works had been completed as JK believed the “M” from the Wellingham sign was still missing along with the cap.	CLERK
12.8	Trees i) Survey - To receive an update. GS confirmed that he and the Clerk were still looking into this.	GS/CLERK
	ii) Queen’s Jubilee Tree - see Clerk’s report. The Clerk confirmed that the cherry tree had been planted in the Jubilee Gardens outside the Scout Hut and that this tree planting has been uploaded to the Queen’s Green Canopy (QGC) map along with our virtual plaque. ACTION: Office to put this information out on our socials and order the physical plaque. DD to thank Goldcliff Garden Centre in the newsletter for their kind donation of the tree.	OFFICE/DD
	iii) Queen’s Memorial Tree - To decide if another tree is wanted. If so, what tree and where – see Clerk’s report for suggestion. Cllrs supported getting a Prunus Autumnalis and agreed it should be planted behind the bench by the War Memorial. ACTION: Office to order tree from Goldcliff Garden Centre for £36.00, organise its planting and buy the plaque.	OFFICE
12.9	Conservation Areas including Norlington Lane - To receive an update. SP confirmed that the new conservation officer, Tanya Szendeffy, had been contacted and provided the Ringmer Conservation Area Appraisal and RPC 21.06.22 Conservation Area Review documents to get her up to speed. A response was awaited. ACTION: Office to chase a response.	OFFICE

12.10	Parish Road and Drains - To receive an update. GS confirmed that this was superseded by item 11.	SP
12.11	Playpark Inspection Report – To receive the annual report and consider the quotes provided: Fingerpost Field Playpark: i) Resi-PD Survey ii) Repair swings – 1 bay 2 seat (flat) iii) Replace rubber surface under cone climber GS suggested reinstating the Playpark sub-committee consisting of MC, MM and former Cllr Clare Herbert. MC confirmed she was happy to continue to be part of this sub-committee. ACTION: OFFICE to ask GM if he would be willing to join this and confirm with MM that she was happy to continue as a member. If GM and MM not willing, Office to find two further members. Village Green Playpark: iv) Pedestrian entrance gate. ACTION: Office to instruct the cheapest bidder.	OFFICE OFFICE
12.12	Parking Review Request – To consider extending the double yellow lines from the entrance to Harrisons Lane towards Greater Paddock. JK considered this to be a good idea and suggested it be raised at the same time as Vicarage Way. JW thought we should step back from this at the moment. GS suggested we ask for it to be extended by 10 metres (2 parking spaces). ACTION: DD to communicate with the public to see if there is an appetite for this. If public favourable, office to ask ESCC to include this in the next consultation. The deadline for getting this in is mid-January.	DD/OFFICE
13.	Communications Matters:	
13.1	To agree a new noticeboard at the Village Hall per request received. RESOLVED: To put the noticeboard we already have at the Village Hall. ACTION: Office to organise installation.	OFFICE
13.2	Update on installing a new noticeboard at the Shopping Precinct. DD is meeting with the man currently in charge of this noticeboard to discuss future possibilities. ACTION: DD to report back after this meeting.	DD
13.3	Moving the existing noticeboard from the Village Green to Bishops Lane – see Clerk’s report. The Clerk confirmed that this has been moved. JW said he had received two complaints. ACTION: JW to forward the complaints to the Clerk.	JW
13.4	LDC to remove and replace noticeboard outside Fingerpost Field playground – see Clerk’s report. The Clerk confirmed that we had not heard back from LDC regarding this. ACTION: Office to continue to chase LDC for a response.	OFFICE
14.	Planning Matters - To consider responses to Planning Applications:	CLERK
14.1	LW/22/0499 – Acorn House, The Broyle, Ringmer, East Sussex Erection of a two-storey side extension to building to provide machine shop and plant room (By 02.11.2022 – extension requested) RESOLVED: Parish Council Decision – Supports as is an allocated employment site.	
14.2	LW/22/0632 – Old Well Cottages, Laughton Road, Ringmer, BN8 5UT Erection of garden outbuilding and sauna (by 25.11.2022) RESOLVED: Parish Council Decision – No objection.	
14.3	LW/22/0683 – 32 Round House Road, Ringmer, BN8 5GD Single storey rear infill extension (By 21.11.2022) RESOLVED: Parish Council Decision – No objection.	
	RT left the meeting at 20.08 when items 14.4 and 16. were discussed in succession. He returned at 20.17 when the meeting went back to item 15.	
14.4	LW/22/0690 – Holford Cottages, Norlington Lane, Ringmer, East Sussex Development of 2no. part two storey and part single storey detached dwellings with associated garages and landscaping (By 25.11.2022) RT left the room at 9.08pm. RESOLVED: Parish Council Decision – Supports as reuse of brown field in accordance with the Neighbourhood Plan.	

15.	<p>LW/19.0584 – Land Grab at Harveys Lane (per action point, item 11, Planning Meeting of 30.08.22) - To receive an update.</p> <p>It was noted that JD had received a response from Karl Taylor, ESCC on 1st September 2022 who concluded that the fence is on highway land and that enforcement proceedings have started to ensure that the fence is moved back onto the private property. GS thanked JD and JW for their work on this.</p> <p>ACTION: Office to check on progress periodically.</p>	OFFICE
16.	<p>LW/22/0254 – Land East of Uckfield Road (A26), Ringmer, East Sussex (Ovesco Solar Farm) - To approve Cllr Sarah Phillips as the representative to attend the planning committee on 9th November 2022 and JW to update on the Parish Council’s response.</p> <p>RESOLVED: To approve SP as the representative.</p> <p>ACTION: JW to provide office with dates he cannot attend planning committees.</p>	JW
17.	<p>Planning Matters - All Decisions:</p>	
	<p>LW/22/0312 - Broyle Mill Farm, The Broyle, Ringmer, BN8 5AR - Approved</p> <p>LW/22/0375 - Barnfield Farm, Laughton Road, Ringmer, BN8 5NJ - Approved</p> <p>LW/22/0406 - 1 Norlington Court, Ringmer, BN8 5SS - Approved</p> <p>LW/22/0462 - The Stable Yard, Lower Lodge Farm, Laughton Road, BN8 5NQ - Approved</p> <p>LW/22/0501/CD - Old Chapel Farm, Green Lane, Ringmer, BN8 5AD – Approved</p> <p>The above were noted.</p>	
18.	<p>Review of Planning Committee – To decide if separate meeting is required</p> <p>RESOLVED: Not to have separate Planning Meetings. It was agreed to have an exceptional meeting for any big applications that come in if deemed necessary.</p>	ALL
19.	<p>Reports, Correspondence, Questions and Future Agenda Items</p> <p>To consider any correspondence received after this agenda has been published for noting or action.</p> <p>Transport Consultation:</p> <p>RESOLVED: Clerk delegated to respond to the Transport Consultation by 9th December 2022.</p> <p>ACTION: Clerk to ask Cllrs to look at this and to send in their views so she can put a response together by deadline.</p>	CLERK/CLLRs
20.	<p>Urgent items at the Chairman’s discretion requiring decisions which cannot be held over until the next meeting</p> <p>Averys Nurseries, APP/P1425/22/3308331– Notice of Appeal Received The Council objected to the original application, and it was agreed that JW would submit our comments.</p> <p>RESOLVED: JW to submit the response which is due by 24th November 2022 and to copy in JD who can then offer some further comments.</p> <p>Christmas Tree and Lighting:</p> <p>ACTION: Office to confirm with MC that he can deliver the Christmas tree and lighting and check that the power source is working.</p>	JW/JD OFFICE
	<p>The meeting closed at 21.28.</p>	

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting in the Parish Rooms, Lucy Stone Room:

Tuesday 13th December 2022 at 19.30