

**Minutes of the Planning Committee Meeting
Held on Thursday 22nd July 2021**

In attendance: Cllr Clare Herbert, Cllr Johnny Denis, Cllr John Kay, Cllr Gavin May, Cllr Marcia Morgan, Cllr Sarah Phillips, Cllr Richard Turner and Cllr John Whitlock (Chairman)

Also in attendance: Karen Crowhurst (Clerk/RFO)

Members of the public: 4

- | Item no | Minutes |
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| 1. | APOLOGIES FOR ABSENCE |
| 1.1 | Apologies were received from Cllr Tara Barber, Cllr Margaret Crompton, Cllr Gordon Sims, and Cllr David Terry. |
| 2. | DECLARATION OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS |
| 2.1 | Cllr May declared an interest with regard to planning application LW/21/0405 11 Mill Mead Ringmer East Sussex BN8 5JG. Cllr May stated that he would not comment or contribute to any decision made. |
| 3. | TO ACCEPT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 22ND APRIL 2021 |
| 3.1 | It was resolved to accept the minutes of the meeting held on 22 nd April 2021 as a true and accurate record of the meeting. |
| 4. | PUBLIC QUESTIONS OR COMMENTS - This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes. |
| 4.1 | The Chairman suspended Standing Orders at 19.02. |
| 4.2 | One member of the public, who is also the Chairman to the Village Hall Management Trust, urged for a more cohesive plan for the development of community buildings. He suggested that the Parish Council take the lead and form a steering group to meet with all those community groups and organisations who currently manage community buildings as well as any other stakeholders, such as providers of services who may be interested in being involved. The Chairman of the Village Hall Management Committee advised that they are not in a position to lead this type of initiative. The member of the public referred to the existing Neighbourhood Plan, which is a key document, and he also referred to another area which has a 13-year plan to deal with development in stages. |
| 4.3 | Two members of the public introduced themselves as representatives of Ovesco as they are currently doing a project in Barcombe which may fit in with the Parish of Ringmer. Members were advised that Ovesco is working with UK Power Networks to supply air source pumps rather than oil-based ones. Ovesco are working on a planned approach and are working on electric car supply. |
| 4.4 | At 7.12 the Chairman reinstated Standing Orders. |

5. **ACTION POINTS NOT COVERED ON THIS AGENDA**

a) Section 104 agreement regarding granting a deed of grant with Southern Water at Caburn Field/Anchor Field

5.1 The Clerk advised that the deeds regarding the Section 104 Agreement have now been signed by 2 Councillors and are now with the Solicitor.

5.2 The Clerk advised that there are no other action points for consideration.

6. **CORRESPONDENCE**

6.1 a) Wildlife and Countryside Act 1981 – Section 53 – Claimed Public Right of Way Barcombe Mills

6.2 Members noted the correspondence

6.3 b) To consider any correspondence after this agenda has been published

6.4 There was no other correspondence for consideration.

7. **PLANNING APPLICATIONS**

7.1 **LW/21/0355 Ringmer Village Hall Lewes Road Ringmer East Sussex BN8 5QH**
Proposed single storey extension

7.2 **Comments and observations**

Ringmer Parish Council support this application.

7.3 **LW/21/0405 11 Mill Mead Ringmer East Sussex BN8 5JG**

Demolition of existing garage, two-storey side extension and single-storey rear extension

7.4 During the discussion and decision-making process, Cllr May refrained from comment.

7.5 **Comments and observations**

Ringmer Parish Council support this application.

7.6 **LW/21/0448 Drove Park Half Mile Drove Ringmer East Sussex BN8 5NL**

Creation of front porch

7.7 **Comments and observations**

As the Parish Council has previously commented on this application, no further comments were made.

7.8 **LW/21/0369/CD Land North Of Chapters Bishops Lane Ringmer East Sussex**

Discharge of condition 21 (noise) of application LW/14/0127

7.9 **Comments and observations**

Ringmer Parish Council has no comments regarding this application.

7.10 **LW/21/0434 Broyle Gate Farm Lewes Road Ringmer East Sussex**

Replacement of a window with a pair of glazed doors

7.11 **Comments and observations**

No objections.

8. **PLANNING CONSENTS, REFUSALS & APPEALS RECEIVED** – further information regarding consents, refusals & appeals

8.1 It was noted that the Parish Council has not received many decisions made by the District Council lately. Members asked Cllr Denis to look into this which he agreed to do. – **Action Cllr Denis**

9. **REQUEST FROM THE VILLAGE HALL MANAGEMENT COMMITTEE ON PARISH COUNCIL VIEW AS TO HOW THE COMMUNITY NEEDS TO PARTICIPATE IN THE DEVELOPMENT AND PROVISION OF COMMUNITY FACILITIES**

9.1 a) To consider a Parish Council statement

9.2 After some discussion and careful consideration. It was agreed for the Clerk to draft a Statement of intent for considering the community need of new community buildings as part of future development – **Action the Clerk.**

9.3 b) To agree to hold a meeting with all stakeholders

9.4 Discussions were held after which it was agreed that a meeting with Cllrs May, Terry, Whitlock, and the Clerk should be held to identify potential stakeholders to write to. – **Action as stated above.**

9.5 c) To consider types of Community Buildings needed in Ringmer

9.6 d) To think about the management of any new community buildings

9.7 Items c) and d) above were deferred.

10. **LEWES DISTRICT COUNCIL LOCAL PLAN – ISSUES AND OPTIONS CONSULTATION**

10.1 a) To consider a response to submit on behalf of Ringmer Parish Council by the deadline of 3rd September 2021

After a short discussion, it was agreed for Cllrs Kay, Phillips, and Whitlock to work together on a response to be considered on 12th August 2021. Cllr Kay emphasised that members would endeavour to meet the deadline. – **Action stated above.**

b) To agree who to draft a response for circulation

c) To agree the final response by email for submission

Items b) and c) were deferred.

11. **NEIGHBOURHOOD PLAN**

11.1 a) Minor amendments

11.2 Cllr Whitlock agreed to revisit the amendments. – **Action, Cllr Whitlock.**

11.3 b) Appointment of a Consultant

11.4 It was advised that this item is ongoing as a brief still needs to be written and 3 Consultants need to be sourced. – **Action, Cllr Whitlock and the Clerk.**

11.5 c) To agree any other actions relating to the Neighbourhood Plan

11.6 There were no further actions for consideration.

12. **VERBAL REPORT – MEETING WITH CROUDACE PROPOSALS FOR RINGMER**

12.1 It was reported that a virtual informal meeting was held with a couple of Councillors and representatives of Croudace. The main purpose of the meeting was to inform the Council of a consultation which is now open to the public regarding the need for community buildings. It was also reported that there will be a further informal meeting on 29th July where it is hoped an update will be provided.

13. REPORTS BY LEAVE NOT FOR DECISION OR DISCUSSION

13.1 Reports were received regarding:

- A conversation which has been held with Croudace and the Ringmer Area Community Land Trust. Members were advised that 100 dwellings are proposed. The aim is for Croudace to gift the land to RACL
- A further report was received after one Member of the Council met with Maria Caulfield who advised about the New Planning Bill
- The take up of housing stock at the Optivo site in Round House Road
- The occupation of flats at the Bishop's Lane site
- The installation of a buffer zone made from asphalt within feet of housing and the use of gardens as storage

14. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE

- 14.1 1) Response to Lewes Local Plan – Issues and Options Consultation
- 14.2 2) Community Statement for Community Buildings
- 14.3 3) Progress on minor amendments to the Neighbourhood Plan

15. URGENT ITEMS AT THE CHAIRMAN'S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING

- 15.1 There were no urgent items which cannot be held over until the next meeting.

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

Date of the next Planning Committee – Thursday 23rd September at 7.00pm
the Parish Rooms, Lucy Stone Room.