

**Minutes of the Greens and Amenities Committee Meeting
Held on Thursday 16th July 2020 Via Zoom**

Attended: Cllr David Terry, (Chairman) Cllr Richard Booth, Cllr Margaret Crompton, Cllr Johnny Denis, Cllr Gavin May, Cllr David Harper, Cllr Clare Herbert, Cllr Sarah Phillips, Cllr Richard Turner and Cllr John Whitlock.

Also, in attendance: Karen Crowhurst – Clerk/RFO, Corinna Goward – Assistant Clerk

Members of the public – Approximately 47

Item No	Minutes
1.	APOLOGIES FOR ABSENCE
1.1	Apologies were received from Cllr Kay.
2.	DECLARATIONS OF MEMBERS' INTERESTS & DISPENSATION REQUESTS
2.1	Cllr Terry reminded Members that he has been granted a dispensation in order for him to participate in any matters relating to allotments.
3.	TO ACCEPT THE MINUTES FROM THE GREENS AND AMENITIES COMMITTEE MEETING HELD ON 28TH MAY 2020
3.1	It was resolved to accept the minutes of the Greens and Amenities Committee held on the 28 th May 2020 as a true and accurate record of the meeting. This was proposed and seconded, all were in favour.
4.	PUBLIC QUESTIONS OR COMMENTS - This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
4.1	At 7.04 pm the Chairman invited the Meeting to suspend Standing Orders and asked for questions or comments from members of the public present.
4.2	Questions or comments made or raised where: <ul style="list-style-type: none">- The number of Councillors who voted for and against the skate ramp- The intention to place a skate ramp on the Village Green- The preference to retain a skate ramp at Anchor Field- The loss of the skate ramp on Anchor Field- Changing the feel of the Village Green which is contrary to the Neighbourhood Plan- Suitability of the green- Evidence of need- Evidence of the green being the only option- The Council needing to go back to the drawing board- Litter and graffiti- Basis of the decision made by Council- No consultation- The lack of information accessible to residents- Dimensions and design- Not wanting a concrete bowl on the green- Re-using the existing ramps and keeping a skate ramp on Anchor Field
4.3	At 7.12pm the Chairman reinstated Standing Orders.

5. **TO ACCEPT THE RECOMMENDATIONS TO THE GREENS AND AMENITIES COMMITTEE FROM THE SKATE RAMP WORKING GROUP HELD ON 17TH JUNE 2020**

5.1 After careful consideration and a point of order being raised, it was agreed not to accept any of the recommendations of the skate ramp Working Group meeting notes held on 17th June 2020.

5.2 It was requested that the Working Group be revisited in order to co-opt residents and young people to the Working Group. A request was made to members of the public for an expression of interest for being appointed to the Working Group as a Co-opted Member. 12 residents in attendance raised their hands. It was recommended that these people email the Clerk confirming that they would like to be considered. One of the aims of the Working Group will be to look at current available sites and establish any others. The meeting was advised that this did not mean the exclusion of the Village Green. This was proposed and seconded. All were in favour.

5.3 Members agreed that there may be a need to appoint another professional person other than Chris Bibb to advise the Council.

5.4 It was agreed to place an item on the next Greens and Amenities Committee meeting to consider sourcing professional guidance and identifying costs.

5.5 During this item, the Working Group were thanked for their hard work so far. Cllr Harper was also thanked for his hard work regarding the study and other documents he has prepared regarding this matter.

6. **TO ACCEPT THE MEETING NOTES AND RECOMMENDATIONS OF THE PLAY AREA RENEWALS/REPLACEMENTS WORKING GROUP MEETINGS HELD ON TUESDAY 9TH JUNE AND TUESDAY 30TH JUNE 2020**

6.1 Cllr May provided a verbal update and explained at the moment most of the equipment will be in good condition and will need to be replaced over time. A query was raised regarding consulting residents, Cllr May advised that there will be no consultation regarding replacing equipment. The Working Group will consider consultation based on planning implications. Residents will be asked for their views regarding any new play equipment.

6.2 Members thanked the Working Group.

6.3 This was proposed and seconded, all were in favour.

6.4 Therefore, the Greens and Amenities Committee **resolved** to accept the meeting notes and the recommendations from the Working Group.

7. **ACTION POINTS - UPDATES AND PROGRESS – REPORT FROM THE ASSISTANT CLERK**

7.1 a) SLR meeting with East Sussex Highways

7.2 The Clerk advised that this is still on-going.

7.3 b) Additional dual-purpose bins in Ringmer

7.4 The Clerk advised that at present there is not a budget for replacing existing bins and Council Policy being to replace damaged bins with dual bins. A definition of dual bins was provided for members of the public.

7.5 c) Request for memorial bench and tree on the village green

7.6 The Assistant Clerk informed Members that the location of the bench and tree has been identified, and it is now a matter for the people requesting the bench and tree informing the office when they are ready to proceed.

- 7.7 d) Perimeter fencing at Delves House – update and agree any further actions
7.8 This item is ongoing. New quotations are being sourced.

8. **CORRESPONDENCE FOR NOTING OR ACTION**

- 8.1 a) To consider any correspondence after this agenda has been published – for noting or action
8.2 The Clerk advised a request was made from an individual to discuss their correspondence to the Council regarding the skate ramp.
8.3 It was agreed as there has been a significant amount of correspondence received not to discuss one individual one as a point of fairness.

9. **VILLAGE GREEN**

- a) Skate Ramp on the Village Green. Update and to agree any further actions.
9.1 This item was covered under item 5.

10. **PLAY AREAS**

- 10.1 a) Repair or renewal of play equipment arising from annual inspection reports – Progress update and agree any further actions
10.2 The Clerk reported that work identified arising from the inspections is being carried out.
b) Re-opening of play areas
10.3 Members noted the play areas were open in accordance with Government guidelines on the 4th July 2020.

11. **OPEN SPACES** - To consider any matters relating to open spaces for actions or decision

- a) Sadlers Way
b) Middleham Close
c) Gote Lane
d) Rushey Green
11.1 There were no matters for consideration.

12. **RELOCATION OF SKATE RAMP**

- a) Progress to date including a visual image
b) To review the consultation period previously proposed and agree how to engage with young people
c) To delegate authority to work alongside the Clerk to prepare and submit a briefing paper outlining consultation method to ensure all residents of Ringmer can take part in the consultation
d) To agree a timeframe for the above
e) To identify a cost centre from the Greens Committee Budget to offset the costs of the consultation
f) Funding bid to Joint Action Group for - £500 completed
g) Expression of interest for CIL Funding to Lewes District Council
12.1 With exception of item F, the above items were not considered. The Clerk reported that the funding bid has been accepted and the Council have been awarded the amount of £500 towards consultation.

13. **AMENITY MATTERS**

- 13.1 a) Support for the Community Woodland – Funding and any other support
13.2 No decision was made.

- 13.3 b) To request a licence from East Sussex Highways
- 13.4 The Assistant Clerk reported that she has been in contact with the Highways Department regarding licenses for Bus Shelters. The Clerk reported that she has also been in contact with the Highways Department to establish licensing signs to the new parish offices.
- 13.5 c) To confirm the locations
- 13.6 The bus shelter location was confirmed as the bus stop near the Cock Inn on the A26.
- 13.7 d) To identify budget
- 13.8 The Office and Finance Committee have requested the amount of £15,000 of CIL funds be allocated for bus shelters. This will need to be ratified at the next Council meeting.
- 13.9 e) Bus Shelter quotations – **Exclusion of the press and public**
- 13.10 There were no quotations for consideration.

14. **ALLOTMENT MATTERS**

- 14.1 a) Recent thefts
- 14.2 The Assistant Clerk apprised Members that there have been no further thefts at the allotments.
- 14.3 b) Waiting list
- 14.4 The Assistant Clerk advised that there has been no change to the waiting list.
- 14.5 c) Review of the rules and regulations
- 14.6 It was **resolved** 1) to review the rules and regulations. 2) For the Clerk to disseminate the rules via email in order for Members to suggest amendments.
- 14.7 d) Management of other Allotments in the Parish
- 14.8 It was reported that some of the allotments in the Parish managed by Lewes District Council could be devolved to the Parish Council. The devolution process could be a costly one. No decision was made.

15. **ANY REPORTS ON GREENS OR AMENITY MATTERS (BY LEAVE) – NOT DECISION OR DISCUSSION**

- 15.1 It was reported that the kick about area in Broyle Lane needs some attention.
- 15.2 One Member expressed that the newly painted benches on the Village Green is a vast improvement.
- 15.3 The Caburn Field Community Action Group is being established.

16. **URGENT ITEMS (CHAIRMAN'S DISCRETION) OR ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

- 16.1 The possibility of having a youth club was raised. The Chairman suggested that a proposal be brought to Council from residents in order for Council to consider any involvement. The Chairman advised that there is no budget for this at present.
- 16.2 Items for referral.
- 1) Increasing membership of the Skate Ramp Working Group including co-opting residents. – To Council
 - 2) Professional support and costs – Greens and Amenities

17. **CLOSE OF THE MEETING**

There being no further business, the meeting closed at 8.09pm

Date of Next Meeting: To be confirmed,
To be held either via Zoom or at
St Mary's Room, Ringmer Village Hall

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND