

RINGMER PARISH COUNCIL

To all Members of Ringmer Parish Council you are hereby summoned to the

Parish Council Meeting

To be held on

Thursday 15th July 2021

7.00pm

In the Parish Rooms, Lucy Stone Room

Meeting called by: K A Crowhurst – Clerk to the Council

Signed: *K A Crowhurst*

Meeting called: 8th July 2021

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items

1. **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS**
3. **TO ACCEPT THE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 24TH JUNE 2021**
4. **PUBLIC QUESTIONS OR COMMENTS**
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
5. **CO-OPTION OF COUNCILLOR** – To consider any expression of interest in accordance with Parish Council's Standing Orders.
6. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes**
 - a) To receive and accept any reports submitted
7. **ACTION POINTS AND REPORT FROM THE CLERK**
8. **CORRESPONDENCE – FOR NOTING OR ACTION**
 - a) To consider any correspondence for noting or action received after this agenda has been published
9. **FINANCE MATTERS**
 - a) Payments and Receipts including withheld payment
 - b) Bank Reconciliation(s)
 - c) Bank Summary
 - d) Cost Centre Report
 - e) Quotation(s)
 - f) Grant application(s)/Donations
 - g) To consider any other matters that cannot be held over until the next meeting
10. **APPOINTMENT OF A COUNCILLOR**
Office & Finance Committee Member – 1 Councillor

11. **TO CARRY OUT A FULL REVIEW OF THE NEIGHBOURHOOD PLAN**

It is proposed that RPC considers appointing a professional consultant to assist with the review of the Neighbourhood Plan and that the allocated budget of up to £20k be used for this purpose.

12. **TO APPOINT A WORKING GROUP TO EXAMINE MEETING FREQUENCIES AND THE COMMITTEE STRUCTURE**

Given that, on average, the Council has 3 meetings per month, it is proposed to set up a working group to look at how best RPC can streamline its meetings and committee structures to reduce the pressure on both Council Officers and Councillors.

13. **PLANNING APPLICATIONS**

LW/21/0317 - Brockwells Industrial Estate, The Broyle, Ringmer, East Sussex

Retrospective application for the extension of a B8 Storage and Distribution building

LW/21/0350 - Land Adjacent 15 Kiln Road, Ringmer, East Sussex, BN8 5PJ

Redevelopment of Amenity site to provide a terrace of 3no Two bed affordable homes including associated vehicle parking, Hard and Soft Landscaping

LW/21/0351 - Site To The Rear Of 2 - 16 Broyle Close, Ringmer, East Sussex, BN8 5PL

Redevelopment of vacant garage site to provide 3no three bed affordable homes including associated vehicle parking, Hard and Soft Landscaping

LW/21/0377 - 19 Delves Way, Ringmer, East Sussex, BN8 5JU

Single storey rear extension and front porch

LW/21/0448 - Drove Park, Half Mile Drove, Ringmer, East Sussex, BN8 5NL

Creation of front porch

14. **STAFFING MATTERS** – End of probationary period for the Finance Administrator and General Administrator *Exclusion of press and members of the public*

15. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

16. **URGENT ITEMS AT THE CHAIRMAN'S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING**

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting **12th August 2021 at 7.00pm**

in the Parish Rooms, Lucy Stone Room