

RINGMER PARISH COUNCIL

Meeting Notes from the Skate Ramp Working Group Meeting Held on Wednesday 17th June 2020 at 1.30pm via Zoom

In attendance: Cllr Brown and Cllr Turner.

Also, in attendance: Karen Crowhurst- Clerk/RFO
Chris Bibb – Lewes District Council Play Area Specialist

Item No	Meeting Notes
1.	TO APPOINT A CHAIRMAN FOR THE MEETING
1.1	It was agreed for Cllr Turner to chair the meeting.
2.	APOLOGIES – To receive apologies for absence
2.1	Apologies were received from Cllr Harper.
3.	CONSULTATION WITH PARISHIONERS
3.1	a) To agree to proceed with consultation with residents regarding the locations of the skate ramp(s)
3.2	It was agreed to ensure the residents are consulted and that the only option for the skate ramp is the Village Green. To this end it was agreed that this would be the first criteria of the consultation. Action – Recommend to Council the approval of the Village Green, subject to consultation.
3.3	Members looked at the consultation document presented by Chris Bibb after he has adjusted the document to accommodate the skate ramp it was agreed once the final version is available to work from the document. Action – to request Council leaves the discretion of the final document to the Working Group.
3.4	b) If agreed to consult with Parishioners to appoint Cllr's to work alongside the Clerk Various methods of consultation were discussed which ranged from meeting face to face, written and internet consultation. It was agreed for Cllr Harper to work alongside the Clerk managing the consultation responses. Action – Request Council/Greens and Amenities Committee delegate Authority for Cllr Harper to work alongside the Clerk to collate all consultation responses and to present a report to Council.
3.5	c) To agree best methods to consult including using existing templates held by Lewes District Council for previous consultations
3.6	This was covered in the items above.
3.7	d) To agree timeframes and deadlines
3.8	It was agreed to request Council approve the consultation to commence on 4 th August until 31 st August. Action – Seek Council approval.

4. SITE VISIT

4.1 a) To agree actions arising from last site visit

4.2 Due to the Covid 19 pandemic actions have as yet not been implemented.

4.3 b) Virtual images of potential skate ramps Chris Bibb - Specialist in Open Spaces Officer

4.4 Chris Bibb agreed to source visual images to use in the consultation.

4.5 c) To establish the support from Chris Bibb and Lewes District Council

4.6 Chris Bibb agreed to support the Council with the consultation, sourcing suppliers and the implementation of the Skate Park itself.

5. TO AGREE A WAY FORWARD FOR THE IMPLEMENTATION OF THE SKATE RAMP IF COUNCIL PROCEED AFTER THE CONSULTATION

5.1 It was agreed not to consider this item until after the consultation period.

6. FINANCE – RECOMMENDATIONS TO FULL COUNCIL

6.1 a) To propose a CIL amount for the delivery of the Skate Ramp to assist with the Developer Contribution of £45,000

6.2 Members considered the amount suggested by Chris Bibb of £160,000. Members also considered that if the Council were to apply for CIL it should be for the amount of £40,000. This was based on the average awards in the previous year and being mindful that the District Council might not award a full amount especially if the Council were to apply for a higher amount. It was agreed to recommend Council approve the amount of £75,000 be earmarked using this financial years CIL in order to deliver a skate park, subject to consultation. **Action – request Council approve the amount of £75,000 of the Parish Councils Community Infrastructure Funds be earmarked for the delivery of a skate park.**

6.3 b) To propose to Full Council or the Greens and Amenities Committee to submit an expression of interest for a skate ramp to Lewes District Council CIL Pot

6.4 Due to having indicative costs it was agreed to request Council agree for the Clerk to submit an expression of interest to Lewes District Council. **Action – to seek Council approval.**

7. ITEMS FOR REFERRAL TO NEXT AGENDA

7.1 There were no items for referral.

8. DATE OF NEXT MEETING

8.1 To be confirmed.