

**MEETING NOTES
OF
RINGMER PARISH COUNCIL
PLAY AREAS RENEWALS AND REPLACEMENT WORKING GROUP
held on
Tuesday 9th June 2020
10.00am
Via Zoom**

In attendance Members: Cllr Booth, Cllr Harper, Cllr May and Cllr Terry

Also, in attendance: Karen Crowhurst -Clerk/RFO

Item No	Meeting Notes
1.	TO APPOINT A CHAIRMAN FOR THE MEETING
1.1	Cllr May was appointed as Chairman for the meeting.
2.	APOLOGIES – To receive apologies for absence
2.1	Apologies were received from Cllr Terry.
3.	CONSULTATION WITH PARISHIONERS
3.1	a) To agree whether to consult with Parishioners or just proceed with renewals and replacement given the time frame to expend or replace the equipment
3.2	Members considered the need for consultation and agreed 1) not to consult with residents with regard to the replacement of existing play equipment. 2) To consult with residents if there is any expansion of the play areas. 3) Not to hold a formal consultation but to inform residents of the proposed changes to equipment using Facebook and other means allowing for a month to receive comments.
3.3	b) If agreed to consult with Parishioners to appoint Cllr's to work alongside the Clerk
3.4	As there is no major consultation it was there was no appointment of Cllr's to work alongside the Clerk.
3.5	c) To agree best methods to consult including using existing templates held by Lewes District Council for previous consultations
3.6	This was covered in item 3a.
3.7	d) To agree timeframes and deadlines
3.8	It was agreed for any recommendations from this meeting be agreed at the next Greens and Amenities Committee Meeting.
4.	SITE VISITS
	a) To set a date the Working Group site visit
	Members agreed to carry out site visits on Thursday 18 th June 2020 at 2.00pm.
	b) To decide whether to invite Chris Bibb - Specialist in Open Spaces Officer

It was agreed not to invite Chris Bibb to the site visit but request his aide in the future.

- c) To agree how to prioritise Play Equipment requiring replacement at Fingerpost Field and Broyle Close arising from the Annual Inspection Report – (Previously circulated and on the Parish Council Website) in order to move forward at the next Working Group meeting

It was agreed to derive actions arising from the report in order to prioritise the replacement of equipment and surfacing. **Action – All.**

5. TO AGREE A WAY FORWARD FOR CHOOSING PLAY EQUIPMENT

- 5.1 It was agreed for the Working Group to formulate a proposal to the Greens and Amenities Committee after identifying the level of renewals in order to go through the tender process. **Action – All.**

6. Finance – recommendations to Full Council

- 6.1 a) To propose a CIL amount for renewals and replacement for Broyle Close and Anchor Field
- 6.2 It was agreed to defer this until the Working Group have established indicative costs
- 6.3 b) To consider the need to raise the precept in January to offset costs
- 6.4 Members felt that they were unable to consider this yet.
- 6.5 c) To propose to Full Council or the Greens and Amenities Committee to submit an expression of interest for Play Equipment Renewals
- 6.6 It was agreed that an expression of interest for applying to Lewes District Councils CIL Pot should be completed once the costs and plans have been established. **Action – Recommend to the Greens and Amenities Committee.**

7. ITEMS FOR REFERRAL TO NEXT AGENDA

There were no items for referral.

8. DATE OF NEXT MEETING

- 8.1 The next meeting will be held on Tuesday 30th June 2020, 10.00am via Zoom.

There being no further business the meeting closed at 10.57pm.