

**Minutes of the Greens and Amenities Committee Meeting  
Held on Thursday 28<sup>th</sup> May 2020 Via Zoom**

**Attended:** Cllr David Terry, (Chairman) Cllr Richard Booth, Cllr Mandy Brown, Cllr Margaret Crompton, Cllr Gavin May, Cllr David Harper, Cllr Clare Herbert, Cllr John Kay, Cllr Sarah Phillips and Cllr Richard Turner

**Also, in attendance:** Karen Crowhurst – Clerk/RFO, Corinna Goward – Assistant Clerk

Members of the public - 0

- | <b>Item<br/>No</b> | <b>Minutes</b>   |
|--------------------|--|
| 1.                 | <b>APOLOGIES FOR ABSENCE</b>   |
| 1.1                | Apologies were received from Cllr Whitlock.  |
| 2.                 | <b>DECLARATIONS OF MEMBERS' INTERESTS &amp; DISPENSATION REQUESTS</b>  |
| 2.1                | There were no declarations of Members' interests. The Clerk informed Members that Cllr Terry has submitted a dispensation with regard to participating in discussions and making decisions about allotment matters. The dispensation request was granted.  |
| 3.                 | <b>TO ACCEPT THE MINUTES FROM THE GREENS COMMITTEE MEETING HELD ON 5<sup>th</sup> MARCH 2020</b>   |
| 3.1                | It was <b>resolved</b> to accept the minutes from the Greens and Amenities Committee Meeting held on 5 <sup>th</sup> March 2020.   |
| 4.                 | <b>PUBLIC QUESTIONS OR COMMENTS</b> - This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.  |
| 4.1                | There were no members of the public in attendance.   |
| 3.                 | <b>ACTION POINTS - UPDATES AND PROGRESS – REPORT FROM THE ASSISTANT CLERK</b>  |
| 3.1                | a) Parish Council marker stones  |
| 3.2                | It was agreed to remove the budget heading for the £3,000 put by to repair the marker stones. The £3,000 will be re-appropriated when the need arises. This was proposed and seconded then went to a vote by a show of hands, the result of which was 8 in favour and 2 abstentions.   |
| 3.3                | b) SLR meeting with East Sussex Highways   |
| 3.4                | It was agreed to request a Zoom meeting with key Officers. It was also agreed for Members to submit any agenda items for the meeting to the Clerk. <b>Action – All</b>   |
| 3.5                | c) Additional dual-purpose bins in Ringmer   |
| 3.6                | This was discussed further as Ringmer Parish Council had previously agreed to replace dog bins with dual bins. There was a proposal for Council for all dog bins to be replaced with dual general waste bins. (To establish the budget and need.) It was agreed to place this on the next Greens and Amenities meeting agenda. Members were reminded that no funds have been allocated in this financial year. |
| 4.                 | <b>CORRESPONDENCE FOR NOTING OR ACTION</b>   |
| 4.1                | a) To consider any correspondence after this agenda has been published – for noting or action  |

4.2 There was no correspondence for consideration.

5. **VILLAGE GREEN**

5.1 a) Village pond update and agree any actions

5.2 The Assistant Clerk reported that there is a tree nearby which may need to be cut in due course, if ash die back is confirmed.

5.3 b) Bench Maintenance

5.4 The Assistant Clerk reported that the Parish Council Contractor has completed painting and repairing benches on the Village Green. Members commented that the benches are very much improved.

5.5

5.6 c) Request for memorial bench and tree on the village green

This action is still on going.

5.7

5.8 d) Perimeter fencing at Delves House – update and agree any further actions

This action is still on going.

5.9

5.10 e) To consider any other matters relating to the Village Green

There were no other matters relating to the Village Green for consideration.

6. **PLAY AREAS**

a) Repair or renewal of play equipment arising from annual inspection reports – Progress update and agree any further actions

6.1 Members considered the reports provided which were previously circulated. After some discussion Members concluded that there is a lot of repairs and replacement of play equipment and the Council needs to take these tasks in hand. It was **resolved** to establish a working group to propose various replacement/renewal(s) of play area equipment and resurfacing and to concentrate on the Village Green as it has Section 106 Funds available A request was made for play equipment to be made available to over 12 year olds. Members **resolved** to appoint Cllr Booth, Cllr Harper, Cllr May, and Cllr Terry to the Play Areas Working Group to make recommendations to Full Council for approval.

6.2 b) To agree to commence works arising from annual inspection reports

6.3 It was **resolved** to address the High and Medium Risks outlined in the report and to instruct the Contractor(s) to carry out the work as soon as possible.

6.4 After receiving a proposal for all of the above which was seconded, a vote was held by a show of hands. – All were in favour.

7. **OPEN SPACES** - To consider any matters relating to open spaces for actions or decision

7.2

- a) Sadlers Way
- b) Middleham Close
- c) Gote Lane
- d) Rushey Green

7.3 It was reported that the weeds at Sadlers Way have now been removed.

8. **RELOCATION OF SKATE RAMP**

8.1

a) Progress to date

8.2 It was reported that no progress has been made due to Covid 19. After some discussion taking into account the need for consultation, the views of residents needing to be sought with regard to the sighting of the skate park as well funding, the support from Chris Bibb -

Specialist in Open Spaces and at present no visuals as to what the skate ramps would look like to appoint a working group comprising of Cllr Brown, Cllr Harper, Cllr Herbert, Cllr Kay and Cllr Turner.

- 8.3 After receiving the proposal for the above which was seconded, a vote was held by a show of hands. – All were in favour.

## 9. GENERAL PURPOSES MATTERS

- 9.1 There were no General Purposes matters requiring decision.

## 10. ALLOTMENT MATTERS

- 10.1 a) Update

- 10.2 The Assistant Clerk reported that produce has been stolen from plots. It was reported that some of the fencing is coming down surrounding the allotments and some of the allotments are in poor condition. It was agreed that the Chairman – Cllr Terry and the Vice Chairman Cllr May undertake a site visit and report back to the office and Council. **Action – Cllr Terry and Cllr May.**

- 10.3 It was also agreed after the site visit to review the existing rules and amend them accordingly for submission to a Greens and Amenities Committee meeting.

- 10.4 During this item, a proposal was received for the Parish Council to establish as to whether the Parish Council could manage/own the other allotments in Ringmer. Currently some are owned by the District Council and the allotments at Norlington Lane are owned privately. The proposal was seconded. It was agreed for Ringmer Parish Council to establish the possibility of acquiring the other allotments in Ringmer. **Action – The Clerk**

- 10.5 Additional allotments were also discussed. As yet the waiting list is not over 10. This means that there is no need to create additional allotments.

## 11. ANY REPORTS ON GREENS OR AMENITY MATTERS (BY LEAVE) – NOT DECISION OR DISCUSSION

- 11.1 Reports were received regarding:
- Hedge cutting at Fingerpost Field and the Old Churchyard
  - The possibility of obtaining funding to clean the War Memorial
  - The cleaning of graves in the Old Churchyard
  - Bovis commencing construction in Bishops Lane

## 12. URGENT ITEMS (CHAIRMANS DISCRETION) OR ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE

- 12.1 There were no urgent items. It was agreed to refer replacement of bins to dual bins to the next agenda.

## 13. CLOSE OF THE MEETING

- 13.1 There being no further business, the meeting closed at 8.18pm.

**Date of next meeting, Thursday 16<sup>th</sup> July 2020, 7.00pm via Zoom**