

FOR SECURITY REASONS MEMBERS OF THE PUBLIC WISHING TO ATTEND SHOULD EMAIL THE CLERK FOR LOG IN DETAILS FOR THIS MEETING NO LATER THAN NOON ON 14TH MAY 2020

RINGMER PARISH COUNCIL

**To all Members of Ringmer Parish Council you are hereby summoned to the
Virtual Parish Council Meeting Via Zoom**

**To be held on
Thursday 14th May 2020
7.00pm**

IF THE GOVERNMENT ANNOUNCES THE LIFTING OF SOCIAL DISTANCING BY THE 14th MAY THE PARISH COUNCIL MEETING WILL BE HELD IN ST MARY'S ROOM, RINGMER VILLAGE HALL

Meeting called by: K A Crowhurst - Clerk to the Council

Signed: *K A Crowhurst*

Meeting called 7th May 2020

The Chairman may at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting.

Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business

Agenda Items

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS**
- 3. TO ACCEPT THE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 16th APRIL 2020**
- 4. PUBLIC QUESTIONS OR COMMENTS**
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
- 5. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes**
 - a) To note any written reports previously received
- 6. CORRESPONDENCE – FOR NOTING OR ACTION – to consider any correspondence for noting or action received after this agenda has been published**
 - a) To note letters of gratitude from Kent, Surrey & Sussex Air Ambulance and St Peter & St James Hospice in respect of donations made.
- 7. OFFICE & FINANCE:**
 - a) Payments and receipts 31st March - 30th April 2020 (Previously circulated)
 - b) Bank Reconciliations
 - c) Bank summary
 - d) Cost Centre Report
 - e) Quotation(s)

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- f) Grant application(s)/Donations – Ringmer Croquet Club – to note the approval and payment of the amount of £500 by the Chairman and Clerk by delegated authority now that Croquet Club funds had reached requested target.
- g) Bank account signatories

END OF YEAR FINANCES 2019 -2020

- a) To approve the payments and receipts for the year
- b) To approve the Statement of Accounts
- c) To approve the end of year bank reconciliation
- d) To approve the asset register and statement

All documents relating to this item have been previously circulated to all Members.

POLICIES FOR REVIEW AND ADOPTION

- a) Ringmer Parish Council Standing Orders
- b) Ringmer Parish Council Financial Regulations
- c) Ringmer Parish Council Code of Conduct

All documents relating to this item have been previously circulated to all Members

8. Appointment of Members for various roles

- a) To appoint a Member to act as the Liaison Councillor for the holistic application for Community Groups and Organisations to CIL to Lewes District Council as previously agreed at the 28th November 2019 Parish Council Meeting

After a short discussion it was **resolved** that, Ringmer Parish Council work with the Village Hall Management Committee and other partners to Assist the Village Hall with providing more facilities for the community including joint funding bids to the Lewes District Council element of Community Infrastructure funds and possibly apply to the Public Works Loans Board.

- b) To appoint a Councillor to assist with the management of the Parish Council website

9. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE

10. URGENT ITEMS AT THE CHAIRMAN'S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting which will be held on Thursday 11th June 2020 via Zoom or in the St Mary's Room, Ringmer Village Hall