

RINGMER PARISH COUNCIL

Minutes of the Full Council Meeting
Held on Tuesday 4th October 2022 at 19.30
In the Parish Rooms, Lucy Stone Room

Present:			
Cllr Tara Barber (TB)	Cllr Matt Crisp (MC)	Cllr Margaret Crompton (MC)	Cllr Johnny Denis (JD)
Cllr David Duke (DD)	Cllr John Kay (JK)	Cllr Gavin May (GM)	Cllr Marcia Morgan (MM)
Cllr Sarah Phillips (SP)	Cllr Gordon Sims (GS) – Chairman	Cllr Richard Turner (RT)	
Attendance:	Annie Hazzard (AH) - Clerk	Gail Metcalfe (GPM) - Administrator	
Members of the public:	8		
1.	To receive and accept apologies for absence Apologies were received from Cllrs David Terry (DT) and John Whitlock (JW).		
2.	Declarations of Interest: Disclosure by Councillors of their personal interests in regard to matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct. RT declared an interest on planning matters as he is a part of Lewes District Planning.		
	ALL		
3.	Dispensation requests Dispensation requests for item 8.4, for Gordon Sims and Gavin May were discussed. This was put to the vote with the majority agreeing that dispensation be granted to comment but not vote.		
4.	To accept the minutes of the Full Council meeting held on 9th August 2022 and the Planning Committee meeting of 30th August 2022 The minutes of the Full Council meeting held on 9 th August 2022 were accepted and signed by the Chairman. The minutes of the planning meeting held on 30 th August 2022 were accepted subject to the amendment at item 11. in action column from JK to JW. ACTION: Office to amend planning minutes as above.		
	OFFICE		
5.	Public questions or comments: Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded. A member of the public said the Queen's Jubilee tree should be placed in the open space next to the War Memorial, the Busy Bee parking had been turned down, he would still be dealing with village clock repairs and maintenance but that someone else would soon need to do it and the danger of the Bishops Lane parking situation. Another member of the public stated for information that car parking spaces at Anchor Field car park were being adjusted with the 2 disabled spaces being shifted up and one normal parking space being added to give 3 parking spaces. 2 bays at the entrance were being converted to disabled parking. She was awaiting timescales. A member of the public spoke against the Skatepark application at Fingerpost Field siting safeguarding issues, potential litter problems and the potential for anti-social behaviour. A member of the public spoke on his reservations for voting at item 8.4. He said the discussions at item 3. had allayed these.		
6.	If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'		

7.	<p>Reports from MP, District and County Councillors, and PCSO (Up to 15 mins)</p> <p>Maria Caulfield, MP – September and October 2022 East Sussex County Councillor Lewes District Council PCSO GS thanked everyone for their timely reports which were duly noted.</p>	
8.	<p>Finance Matters:</p>	
8.1	To receive the latest Financial Reports - accepted and signed.	
8.2	To approve the latest bank reconciliation - approved and signed.	
8.3	To approve the list of payments - approved and signed.	
8.4	<p>Grant application - To consider Ringmer Area Community Land Trust's (CLT) application for £100,000.</p> <p>Max Pengelley, the Chairman of the CLT, was given permission to speak by GS. He explained that the reason for the application was to borrow less up front and thus pay less on interest benefitting the tenants who would then pay 60% of market rent as opposed to 80%. After some discussion a proposal was made and seconded on deferring a decision until the CLT had provided a detailed business plan listing figures, timescales, cost of build etc. This was voted for by a majority.</p> <p>RESOLVED: To defer a decision to a future meeting once a detailed business plan is provided. ACTION: Office to bring back to Council once business plan received.</p>	CLT/OFFICE
8.5	<p>Insurance Policy – Update from Clerk.</p> <p>The Clerk explained that we are in year 2 of a 3 year contract and that the price had gone up from £3,428.73 to £4,334.62.</p> <p>ACTION: Clerk to note new provider to be sought at end of this contract.</p>	CLERK
9.	<p>Policies for Review and Adoption</p> <p>i) Office & Finance Committee, Terms of Reference - adoption subject to amendment of item 3 to £5k (per item 8.3, 16/06/22, O&F mtg) - this was adopted.</p> <p>ii) Dignity at Work Policy - For review and adoption - this was reviewed and adopted.</p> <p>ACTION: Office to upload updated documents.</p>	OFFICE
10.	<p>Governance Matters</p>	
10.1	<p>Swimming Pool - To receive an update.</p> <p>JD had no further update other than that on his report but he would continue to attempt to set up a follow-up meeting.</p> <p>ACTION: JD to set up a follow-up meeting.</p>	JD
10.2	<p>Strategy Day - To receive an update.</p> <p>GS confirmed that this was ongoing.</p>	
10.3	<p>RPC Assets of Community Value - To receive an update.</p> <p>The Clerk confirmed that the Anchor Inn and the Anchor Field car park were now registered.</p> <p>RESOLVED: To register Fingerpost Field. ACTION: Office to register Fingerpost Field and Cllrs to suggest further assets needing to be registered which will be discussed at the next Council meeting.</p>	OFFICE/CLLRS
11.	<p>Highways Matters - To receive an update.</p> <p>SP confirmed she had met with the Highways Surveyor who was preparing a Feasibility Study for the Community Match Fund Scheme. SP thanked Linda Grange for her assistance. JD thanked SP for her work and asked that a copy of the report be made available once received. This was confirmed.</p> <p>ACTION: Office to circulate the report once received and to contact the Highways Steward for a meeting to physically look at problem areas (as listed in GS's letter to Claire Dowling of 31st August 2022).</p>	OFFICE
12.	<p>Ringmer Neighbourhood Plan 2030 - To review fees and discuss the way forward.</p> <p>GS thanked JW for obtaining the quotes but suggested that this item be deferred until after the election in May 2023 for the new Parish Council to pick up. This was agreed.</p> <p>ACTION: Office to put back onto the agenda after the May 2023 elections.</p>	OFFICE

13.	Open Spaces and Related Matters:	
13.1	Bin Review - To receive an update. The Clerk thanked JJ for her work on this. GS asked the office to work out costings and where to place replacement bins. Cllrs were asked to provide their location suggestions. ACTION: Office to work out costings and areas and to report back. Cllrs to provide any suggestions on bin placements to the office.	OFFICE/CLLRs
13.2	The Bus Shelter opposite The Cock Inn - To receive an update. The Clerk said there had been production delays but that this was imminent.	
13.3	Skatepark - To receive an update. GM deferred an update on this to item 17.1.	
13.4	Bus Stop Benches i) To consider where might be useful places for more benches to give residents respite between home, shops and services (per JD's report for 9 th August 2022 meeting). See below. ii) Bench at Rose Garden, Lewes Road - To discuss either moving this bench to the Goldsborough Hut (Scout Hut) bus shelter or to provide a new bench at this bus shelter. ACTION: Office to acquire quotes for both options and to report back.	OFFICE
13.5	Fields House - To receive an update. GS confirmed that this was all going ahead and that they were still looking into access options.	
13.6	Anchor Field - Proposal for open space once hoarding has been removed. Nothing to report. ACTION: Keep on agenda.	OFFICE
13.7	Fingerposts - To receive an update. The Clerk reported that these had all now been done. JK reported that the Wellingham Lane fingerpost was missing the "M" (as it always had) and the post cap and Moor Lane was missing the post cap and was in a poor state. ACTION: Office to check above points with contractor.	OFFICE
13.8	Outdoor provision for girls - To discuss if we are providing sufficient space for girls. MM believed we should think about providing a space for girls/youngsters. ACTION: MM to take this forward and provide proposals.	MM
13.9	Trees i) Audit - To review report received. It was agreed that this needed more work and everyone agreed to delegate this to the Clerk and the Chairman. ACTION: Clerk and Chairman to work on this. ii) To consider quotes for the Queen's Jubilee Tree. ACTION: Office to order a pink, single-flowering cherry from Goldcliff Garden Centre. iii) Queen's Green Canopy - To discuss. ACTION: Office to put this onto the next agenda to decide if we want another tree and to propose where to put it.	CLERK/CHAIR OFFICE OFFICE
13.10	Remembrance Day Parade - To consider whether the Council want to support the Royal British Legion by organising this. RESOLVED: The Parish Council to take this on. ACTION: Office to organise.	OFFICE
13.11	Conservation Areas including Norlington Lane - To receive an update. SP had not received a follow-up. As a new Conservation Officer would be in place shortly it was decided to wait until they are in post. ACTION: Office to contact the new Conservation Officer once in post and ask for any follow-ups in writing.	OFFICE
13.12	Parish Road and Drains - To receive the responses to GS's letter of 31 st August 2022. It was agreed that their response was not satisfactory and it was agreed to delegate this to the Clerk and Chairman to apply more pressure. ACTION: Clerk and Chairman delegated to work on this.	CLERK/CHAIR
13.13	Play Park - To consider repair quotes. It was decided to go ahead with Quote no. 1 and 6. from Playsafe. GS suggested a complete review. ACTION: Rubber surface under cone climber on Fingerpost Field Playground to be put on agenda for budget consideration for next year.	OFFICE

13.14	Memorial Bench - To consider latest request. After some discussion it was decided to accept the latest request. ACTION: Office to organise.	OFFICE
14.	Southern Water DWMP Consultation - To note our response. This was noted.	
15.	Communications Matters - To receive an update and consider proposal for Noticeboards. RESOLVED: <ul style="list-style-type: none"> To install the new noticeboard at the Shopping Precinct if CHP Management agree. To move existing noticeboard from Village Green to the entrance of the path into Bishops Lane. To ask Lewes to remove and replace the Noticeboard outside Fingerpost Field playground. ACTION: Office to organise.	OFFICE
16.	Untreated Ringmer Sewage - To receive an update on meeting of 15 th August 2022. ACTION: Office to retrieve minutes and circulate to Council.	OFFICE
17.	Planning Matters - To consider responses to Planning Applications:	
17.1	LW/22/0427 – Fingerpost Field Recreation Ground, The Broyle, Ringmer, East Sussex Construction of Skate Park (By 19.10.22) ACTION: GM to write a response to the member of the public's email.	GM
17.2	LW/22/0530 – 61 Danforth Way, Ringmer, East Sussex, BN8 5GF Installation of no.1 window to west side elevation (By 12.10.22) RESOLVED: Parish Council Decision – Objects.	ALL
17.3	LW/22/0573 - 16 Mill Close, Gote Lane, Ringmer, East Sussex, BN8 5JA Crossover, Access Drive and Parking (By 30.09.22 – extension provided to 06.10.22) RESOLVED: Parish Council Decision - Supports.	
17.4	LW/22/0577 - Lower Barn Farmhouse, Lewes Road, Ringmer, East Sussex, BN8 5NB Single storey extension (By 30.09.22 – extension provided to 06.10.22) RESOLVED: Parish Council Decision – Supports.	
17.5	LW/22/0579 - 1 Church Mead, Springett Avenue, Ringmer BN5 8HB Single storey rear extension (By 05.10.22) RESOLVED: Parish Council Decision – Supports.	
17.6	LW/22/0582 - 26 Oakmede Way , Ringmer, BN8 5JL Removal of existing conservatory and erection of single storey rear extension (resubmission of lapsed approval LW/17/0280) (06.10.22) RESOLVED: Parish Council Decision – Supports.	
17.7	LW/22/0608 – Moorlands Farm, Moor Lane, Ringmer Conversion of storage building to residential annexe with replacement roof, alterations to fenestration on front and rear elevations and addition of porch (By 18.10.22) RESOLVED: Parish Council Decision – Supports.	
18.	Update on fruit trees Sadlers Way (per item 10, Planning Meeting of 30.08.22) - To receive an update. GM confirmed that it has been agreed that the fruit trees will be donated by the developer wanting to access the land.	
19.	LW/19.0584 – Land Grab at Harveys Lane (per action point, item 12, Planning Meeting of 30.08.22) - To receive an update. ACTION: Office to report back either before or at next meeting. To be kept on the agenda until fixed.	OFFICE
20.	Planning Matters: All Decisions: LW/21/0445 - East Sussex Gliding Club, Kitsons Field, The Broyle, Ringmer, BN8 5AP - Approved LW/21/1005 - Bridge Farm, Barcombe Mills Road, Barcombe, East Sussex, BN8 5BX - Refused LW/22/0407 - 1 Mill Road, Ringmer, East Sussex, BN8 5HY – Approved LW/22/0434 – Mount Farmhouse, Harveys Lane, Ringmer, East Sussex, BN8 5AE - Approved LW/22/0473 - Lower Barn Farmhouse Lewes Road Ringmer East Sussex – Approved LW/22/0483 – Land to the font of 1 Little Paddock, Ringmer, East Sussex, BN8 5PU - Refused LW/22/0518 - Land adjoining Marlie Farm Ind Estate, The Broyle , Ringmer - Refused LW/21/0937 - Land At Broyle Gate Farm, Lewes Road, Ringmer, East Sussex - No decision The above were noted. JK highlighted that 3 items we supported were refused. He suggested we needed to be clearer on our reasoning.	

21.	<p>Reports, Correspondence, Questions and Future Agenda Items</p> <p>To consider any correspondence received after this agenda has been published for noting or action.</p> <ul style="list-style-type: none"> • It was proposed that the summary report due to go back to the Inspector by 24th October 2022 be approved by Full Council before submission. GM asked that Full Council should agree on who attends and what is said at a planning appeal. He has requested the minutes of the Croudace appeal so that what has been said on the Parish Council's behalf can be investigated. • It was agreed that dispensation in relation to CLT business was given to discuss but not vote and this remains in place until the next elections. • JD reported a recent large death of fish stock due to poor river health. 	
22.	<p>Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.</p> <p>None.</p>	
23.	Meeting closed at 21.25.	

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting in the Parish Rooms, Lucy Stone Room:

Tuesday 8th November 2022 at 19.30

Signed:		Chairman
Date:		