

RINGMER PARISH COUNCIL

MINUTES

Minutes of the Parish Council Virtual Meeting Held on Thursday 11th March 2021 at 19.00

PRESENT: Cllr Richard Turner – Chairman, Cllr Richard Booth, Cllr Margaret Crompton, Cllr Johnny Denis, Cllr John Kay, Cllr Gavin May, Cllr Sarah Phillips, Cllr Gordon Sims & Cllr John Whitlock

Also in attendance: Karen Crowhurst – Clerk/RFO
Gail Metcalfe – Administrator

Members of the Public: Approximately 4

1. **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

1.1 Apologies were received from Cllrs Barber, Herbert and Terry.

2. **DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS**

2.1 No declarations of interests or dispensation requests were received.

3. **TO ACCEPT THE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 11TH FEBRUARY 2021**

3.1 It was **resolved** to accept the minutes from the Parish Council meeting held on 11th February 2021.

4. **PUBLIC QUESTIONS OR COMMENTS**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.

4.1 At 19.03 the Chair invited the Meeting to suspend Standing Orders and asked for questions or comments from the members of the public present.

4.2 There were no questions or comments from members of the public. The Chairman reinstated Standing Orders at 19.04.

5. **CO-OPTION OF COUNCILLOR** – To consider any expression of interest in accordance with Parish Council's Standing Orders.

5.1 The Clerk advised that no-one had come forward for consideration and that this would remain an agenda item until someone had been co-opted.

6. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes**

a) To note the reports from County and District Councillors

6.1 There were no reports not covered by this agenda or which are not going to the next Committee meeting.

7. **ACTION POINTS AND REPORT FROM THE CLERK**

- a) There are no actions that are not covered on this agenda

7.1 There were no action points or report from the Clerk.

8. **CORRESPONDENCE – FOR NOTING OR ACTION**

- a) To consider any correspondence for noting or action received after this agenda has been published

8.1 **Air Ambulance, Kent, Surrey, Sussex** – RPC had received a thank you letter for our contribution.

8.2 **Parking Consultation** – Cllr Phillips reported on the proposal to install double yellow lines at Ashcroft Close/Springett Avenue. She proposed that she investigate more on the issue of parking on verges and produce some information for everyone. This was seconded and voted on with a unanimous show of hands.

9. **MEETINGS**

- a) **June Parish Council Meeting** – If lockdown has lifted to hold a Council meeting incorporating Planning on Thursday 24th June 2021 as Zoom will not be lawful after the end of May.

9.1 It was proposed that Cllrs vote in support of 9a). This was seconded and voted in support of by a roll call with a majority vote and 2 no's and 1 abstention.

9.2 b) **Annual Parish Meeting** – To consider holding a meeting in the near future. To also agree a guest speaker – **Item 9b Clerk's report**

9.3 It was proposed that this be delayed until it can be done properly in June 2022 but to hold a Cllr surgery (or two) as deemed necessary. This was seconded and voted in support of on a roll call with a majority vote and 2 abstentions.

9.4 c) **Office and Finance Frequency** – To change to quarterly meetings - **Item 9c Clerk's report**

9.5 It was proposed to support 9c) with a caveat of calling any extra meetings as deemed necessary. This was seconded and voted on by a roll call unanimously in support. Cllr May had left the meeting and did, therefore, not vote.

10. **REGISTRATION OF LAND**

- a) Ringmer Village Green where the pump is sited
b) Rushey Green

10.1 After Cllr Kay explained the land we wished to register, it was proposed that RPC register both Rushey Green and the piece of land we do own. This was seconded and voted on by a roll call with all being in favour.

11. **NAMING OF MAIN HALL IN THE PARISH ROOMS**

- a) To consider the request to name the main hall after Lucy Stone

11.1 The proposal made by Cllr Booth was voted on by a roll call with all in favour apart from one no.

- 11.2 b) To consider releasing £3,500 from the Lucy Stone Bequest to set up the hall for Community and Council use

Items for consideration

- 1) Baby changing facility in the toilet and any other adjustments needing to be made
- 2) 2 x 2 new sockets for the fridge and kettle to be made available
- 3) Gate to block the kitchen area when the kitchen area is in use
- 4) Tables and chairs
- 5) Overhead projector
- 6) Dishwasher to be available for service users - there is no water supply in the main room
- 7) Crockery
- 8) Outside signage to inform users how to access the rear access
- 9) IT items including screen, separate Wi-Fi, and any other associated items

- 11.3 It was voted on by a roll call that this be deferred and investigated further. This was voted for successfully with 6 in favour, 1 no and 1 abstention.

12. **OFFICE & FINANCE:**

- 12.1 a) **Payments and Receipts** (Previously circulated)

- 12.2 It was **resolved** to accept the payments and receipts presented.

- 12.3 **b) Bank Reconciliation(s)**

- 12.4 The bank reconciliation presented was accepted.

- 12.5 **c) Bank Summary**

- 12.6 Members noted the bank summary.

- 12.7 **d) Cost Centre Report**

- 12.8 Members noted the Cost Centre Report.

- 12.9 **e) Quotation(s)**

- 12.10 There were no quotations for consideration.

f) Grant application(s)/Donations

- 12.11 There were no grant application(s)/Donations for consideration.

- 12.12 **g) Any other financial matters that cannot be held over to the next agenda**

- 12.13 There were no financial matters that cannot be held over to the next agenda.

13. **PLANNING APPLICATIONS**

LW/21/0107 57 Harvard Road Ringmer East Sussex BN8 5JF
Ground floor side and rear extension

13.1 Comments and Observations:

Ringmer Parish Council has no objections regarding this application.

RPC wished to point out that there had been a problem with accessing LDC's website and therefore only 2 Cllrs had been able to view this, and they explained they had no objections to it.

13.2 LW/21/0036/CD Caburn Field Anchor Field Ringmer East Sussex

Discharge of conditions 7 (Archaeology investigation report), 11 (Soil investigation report), 13 (Soil investigation report), 16 (Hard & Soft landscape drawings) and 18 (Landscape management plan) relating to approval LW/18/0808.

13.3 Comments and Observations:

Ringmer Parish Council are unable to comment due to problems with accessing LDC's website.

13.4 TW/21/0010/TPO Delves House Delves Close Ringmer East Sussex

G658 - Mixed species group - crown raise to 2.5 metres above ground level over Churchyard and footpath (by no more than 2.5 metres).

T660 - Horse Chestnut - crown raise to 2.5 metres over Churchyard - by no more than 2.5 metres.

T661 - Horse Chestnut - crown raise to 2.5 metres over Churchyard - by no more than 2.5 metres.

G662 - 3 No. Lime in group - crown raise to 3 metres above ground level over car park and neighbouring property, crown thin by 10% and reduce and reshape crowns by up to 3.5 metres, remove epicormic growth from base to 4 metres above ground level. Works to clear footpaths for pedestrian access and car park users.

13.5 Comments and Observations:

Ringmer Parish Council are happy to accept this subject to Tree Officer's agreement.

14. REPORTS BY LEAVE – NOT FOR DISCUSSION OR DECISION

14.1 Reports were received regarding:

- Cllr Phillips is attending a PCC-led online meeting next week which she will report back on.
- Noticeboards need updating
- Fingerposts – put these on next Greens Committee Agenda as many are in an advanced stage of disrepair but there is a problem with obtaining exterior gloss paint at the moment.
- Cllr Crompton had attended courses on training and planning which were very interesting. She said she would circulate the response on the White Paper if people were interested.
- Cllrs were encouraged to read the Inspector's report on Mitchel's Wood, Newick whose appeal was dismissed claiming this to be an "interesting" decision.
- The water supply at the doctor's surgery was cut off for 2 hours today but now back on.
- Chief Inspector Habs Rahman, Lead for Traffic in Sussex has some new ideas on localised issues which is a positive as Ringmer's traffic issues may now be heard.
- The Chairman had attended a course on the Parish as an Employer.

15. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE

15.1 Fingerposts to be added to the next Greens Mtg Agenda.

16. **URGENT ITEMS AT THE CHAIRMAN'S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING**

- 16.1 Cllr Kay presented a PowerPoint on the Mackellar Schwerdt Consultation on Broyle Close. After it was decided that RPC should be supporting social rentals, it was agreed that Cllrs Kay and Whitlock would respond directly to LDC in the Clerk's absence, commenting on the design and mentioning the Neighbourhood Plan and asking them to look at the Village Design statement. The office is to be copied in on this response. Cllr Sims left the meeting briefly during Cllr Kay's presentation.

Action: Cllrs Kay and Whitlock

There being no further business the meeting was closed at 20.30.

Date of Next Council Meeting **8th April 2021** via Zoom
If restrictions are lifted the venue will be confirmed