

PRESENT: Cllr Hill – Chair, Cllr Mandy Brown, Cllr Richard Booth, Cllr Johnny Denis, Cllr Clare Herbert, Cllr John Kay, Cllr David Matthews Cllr D Terry, Cllr J Terry, Cllr Roy Sutherland, Cllr Richard Turner and Cllr Ron Wilcox

Also, in attendance: Karen Crowhurst – Clerk/RFO

Members of the Public: 1

Item No	Minutes
1.	TO RECEIVE APOLOGIES FOR ABSENCE
1.1	Apologies were received and accepted from Cllr Crompton.
2.	DECLARATIONS OF MEMBERS' INTERESTS
2.1	Cllr Turner advised that as a Member of Lewes District Council's Planning Applications Committee if it is likely that an application will be called in, he will refrain from having a view or make any comment on items 9 on the agenda.
2.2	Cllr Denis also declared an interest as he acts as a substitute to the Lewes District Councils Planning Applications meetings.
3.	TO ACCEPT THE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 17TH JANUARY 2019
3.1	It was resolved to accept the minutes from the meeting held on 17 th January 2019 as a true and accurate record of the meeting. The minutes were then signed by the Council Chairperson.
4.	PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA
4.1	At 7.31 pm the Chair invited the Meeting to suspend Standing Orders and asked for questions or comments from members of the public present.
4.2	Members of the public made comments or referred to; <ul style="list-style-type: none">- Planning Applications LW/19/0023 and LW/19/0024;- The member of the public provided the Parish Council with some information and concerns regarding the application which included a high fence and gate.
4.4	Orders were reinstated at 7.34pm
5.	REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes
5.1	a) To note any written reports received
5.2	Members noted the written report received from Cllr Daniel – ESCC. Members also noted the report received from Cllr Denis.
5.3	b) To note any verbal reports received

5.4 Cllr Gardiner reported to Members about CIL eligibility for buying land as a Parish Council and other CIL matters.

5.5 Cllr Turner reported on;

- UK Power Networks where it was made known to him about the extensive roadworks to the Lewes Road
- Sitting alongside someone who operates the Customer Services phone at Lewes District Council and advised that there will be some improvements;
- A pending Cabinet meeting where the cleaning contract will commence on 01/04/2019.

6. ACTION POINTS

6.1 a) Cheque and bank signatories

6.2 Members were advised that this action is still on going.

7. CORRESPONDENCE – FOR NOTING OR ACTION

7.1 a) Letter regarding a textile recycling bin

7.2 Members considered the site at Anchor Field as this seemed to be the most practical. After taking into account that there is a Salvation Army clothing recycling bin not to add a further one. **Action – The Clerk write advising of this.**

7.3 b) South Downs National Park Local Plan Modifications – Consultation dates Friday 01 February 2019 until 23:59 on Thursday 28 March 2019

7.4 Members agreed as there was no impact on Ringmer not to take part in the consultation.

7.5 c) Air quality within the Lewes District – To consider a location for an air monitoring station

7.6 Members agreed to request Harrisons Lane by Ringmer Primary School and Ringmer Academy be suggested locations. **Action – The Clerk write advising of this.**

7.7 d) To consider any correspondence for noting or action after this agenda has been published

7.8 Members considered correspondence received from Lewes District Council advising of their intention to undertake a winter sport site audit. LDC requested someone from the Council accompany them when they carry out site visits to Cheyney Field and Fingerpost Field. It was agreed to appoint Cllr Kay and Cllr Wilcox as the Parish Council's representatives. **Action – Cllr Kay and Cllr Wilcox to attend site visit.**

7.9 Contents of circulation envelope

a) None

8. OFFICE & FINANCE:

8.1 a) Payments and receipts 31st December 2018 – 31st January 2019

8.2 It was **resolved** upon the recommendation of the Office and Finance Working Group to accept and approve the payments and receipts lists for the period of 31st December 2018 – 31st January 2019. The Chair then signed both lists

8.3 b) Bank reconciliation(s) Current and Business Accounts to (Previously circulated)

8.4 It was **resolved** upon the recommendation of the Office and Finance Working Group to accept the bank reconciliations presented. The Chair signed the bank statements and reconciliation documents.

8.5 c) Quotation(s)

8.6 There were no quotations for consideration.

8.7 d) Grant application(s)/Donations

8.8 There were no grant applications/Donations for consideration.

8.9 e) Any other financial matters that cannot be held over to the next meeting.

8.10 There were no other financial matters.

9. **TO CONSIDER PLANNING APPLICATIONS WHICH CANNOT BE HELD OVER TO THE NEXT PLANNING COMMITTEE MEETING**

9.1 **Cllr Booth took the Chair whilst considering the Planning Applications.**

9.2 **LW/18/1008 3C The Holdings Old Uckfield Road Ringmer East Sussex BN8 5RY**
Erection of 2 storey rear extension and front porch, with demolition of rear lean-to conservatory and single storey porch

9.3 **Comments and observations**

Members noted the decision taken by the District Council to refuse the application and were deeply concerned that the decision had been taken prior to the deadline of 20th February as per the consultation document to receive comments from the Parish Council.

9.4 **From: Planning To: Ringmer**
Comments to be received by: 20.02.2019.

Case No: LW/18/1008

Case Officer: Ms Danielle Durham

Location: 3C The Holdings Old Uckfield Road Ringmer East Sussex BN8 5RY

Proposal: Erection of 2 storey rear extension and front porch, with demolition of rear lean-to conservatory and single storey porch

9.5 Could an explanation be provided as this process appears to negate the purpose of consulting with Town and Parish Councils.

9.6 **LW/19/0023 Theydon Hall Green Lane Ringmer East Sussex BN8 5AD**
Non material amendment to LW/08/0250 for re-positioning and reduction in number of roof lights to the garage/studio

9.7 **Comments and observations**

Members of Ringmer Parish Council noted the fact that the non - material roof lights had been approved. Members were frustrated that documents were missing from the website and therefore, were unable to comment. Members expressed that this is happening quite often which makes the decision to support or not support an application harder to reach. Members consider this an abuse of the planning system and consultation process. The Clerk is concerned that when presenting the applications to the Council that she may have missed something.

- 9.8 Members of Ringmer Parish Council request that this be addressed as Ringmer is not alone with the issues identified above.
- 9.10 **LW/19/0024 Theydon Hall Green Lane Ringmer East Sussex BN8 5AD**
Section 73A retrospective application for the erection of new fencing to the southern, eastern and part northern boundaries
- 9.11 **Comments and observations**
Members of Ringmer Parish Council object to this application as the proposed fencing and gate is un-neighbourly and exceeds the height of 1.8 metres and therefore not compliant. Members noted that the fence is touching another property. The right of light is also an issue which needs to be borne in mind. Members of Ringmer Parish Council would like this application to be called in to ensure the Planning Applications Committee determines the decision rather than Officer delegation.
- 9.12 The comments and observations were made after a proposal was received to object to the application which was seconded. A vote was taken by a show of hands 10 were in favour of the objections and 2 members abstained from voting.
- 9.13 Orders were suspended and reinstated at various times whilst considering this application in order for the Council to obtain more information from the member of the public in attendance.
- 9.14 **LW/19/0063 31 Oakmede Way Ringmer East Sussex BN8 5JL**
Proposed Single Storey Side Annexe
- 9.15 **Comments and observations**
Members of Ringmer Parish Council determined that there is no material change to this application as the proposal is still overdeveloped and there are concerns regarding parking. Ringmer Parish Council considered a similar application on 6th September 2018.
- 9.16 Therefore, Ringmer Parish Council would like to reiterate and make the same comments, amplified below:
- 9.17 **LW/18/0673 31 Oakmede Way Ringmer East Sussex BN8 5JL -Considered by Council on 06.09.2018**
Demolition of Garages, Erection Two Bedroom Chalet Bungalow
- 9.18 **Comments and observations**
Ringmer Parish Council recommends refusal of this application as the proposed Two Bedroom Chalet Bungalow is an over development of the site and is intrusive and overbearing to the street scene and surrounding properties.
- 9.19 There is also inadequate parking provision thus, making the application not conforming to Ringmer Neighbourhood Plan.
- 9.20 **Policy 8.3:** *All new development in Ringmer must make adequate provision for off-road parking for the numbers and types of vehicles likely to be attracted by the development. Parking for new development in the countryside should be appropriately located or screened to minimise landscape impact.*
- 9.21 *New residential development should include off-road parking provision at the following minimum ratios:*
1 parking space per 1-2 bed home designed specifically for older residents

2 parking spaces per 1-3 bed home

3 parking spaces per 4 bed or larger home.

Proposals for residential extensions should not reduce off-road parking below these levels.

In addition, new developments should make provision for off-road visitor parking and cycle parking, in accordance with the scale recommended by East Sussex County Council.

- 9.22 All of the above was agreed after a proposal was made to object to the application which was seconded.

10. REPORTS BY LEAVE (NOT DECISION OR DISCUSSION)

- 10.1 Cllr Hill took the Chair.

- 10.2 Reports were received regarding;

- The footpath work carried out by the green being nearly completed and the amount of debris at the site;
- Road matters in conjunction with the Bishops Lane Development;
- Enforcement matters at Sunnymede;
- The closure of the road at Bishops Lane and the impact this will have;
- The road crossing as part of the Farriers Rise development still not being completed;
- The request to investigate a more in keeping Kissing Gate at the public footpath adjacent to Farriers Rise;
- Parking issues at Paris Lawns Care Home;
- Issues with vandalism in the village.

11. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE

- 11.1 There were no items for referral.

There being no further business, the meeting closed at 8.45pm. Date of the next meeting, Thursday 14th March 7.30pm St Mary's Room, Ringmer Village Hall.
