

**RINGMER PARISH COUNCIL**

**To all Members of Ringmer Parish Council you are hereby summoned to the  
Parish Council Meeting**

**To be held on**

**Thursday 13<sup>th</sup> February 2020**

**7.30 p.m.**

**St Marys Room, Ringmer Village Hall**

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**Meeting called by: K A Crowhurst - Clerk to the Council**

**Signed: K A Crowhurst**

**Meeting called 6<sup>th</sup> February 2020**

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**The Chairman may at his discretion and at a convenient time in the transaction of business, adjourn the meeting so as to allow any members of the public to address the meeting in relation to an agenda item.**

**Agenda Items**

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS**
3. **TO ACCEPT THE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 16<sup>th</sup> JANUARY 2020**
4. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**  
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
5. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes**
  - a) To note any written reports received
  - b) To note any verbal reports received
6. **ACTION POINTS & CLERKS REPORT**
  - a) Update regarding Ringmer Children's Centre
  - b) Office move progress
  - c) Meeting with Internal Auditor
7. **CORRESPONDENCE – FOR NOTING OR ACTION**
  - a) Environment Agency letter – Revenue Maintenance Programme for Ringmer Parish Council (previously circulated).
  - b) To consider any correspondence for noting or action received after this agenda has been published

**Contents of circulation envelope**

- a) None
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8. **OFFICE & FINANCE:**
    - a) Payments and receipts 31<sup>st</sup> December 2019 – 31<sup>st</sup> January 2020 (Previously circulated)
    - b) Bank reconciliation(s) Current Account 31<sup>st</sup> December 2019 (Previously circulated)
    - c) Quotation(s)
    - d) Grant application(s)/Donations
    - e) Additional bank account signatories and accounts

- f) To agree for quarterly financial internal audits to be carried out by Ringmer Parish Council's appointed Internal Auditor as part of risk prevention whilst holding large amounts of Community Infrastructure Levy Funds
- g) To launch the Special Projects scheme and agree process
- h) Any other financial matters that cannot be held over to the next meeting.

9. **APPOINTMENT OF MEMBER TO JUBILEE COTTAGES HOUSING TRUST MANAGEMENT COMMITTEE**

10. **TO CONSIDER PLANNING APPLICATIONS WHICH CANNOT BE HELD OVER TO THE NEXT PLANNING COMMITTEE MEETING**

**LW/20/0019 1 Sadlers Way Ringmer East Sussex BN8 5HG**

Conversion of a 3 bed to a 4 bed property with a single storey extension to the rear, a new enlarged porch to the front and 2 storey side extension incorporating a rebuilt garage

**LW/20/0036/CD Caburn Field Anchor Field Ringmer East Sussex**

Discharge of conditions 20( Surface water ), 21(Drainage Systems), 22(Investigation of Sewer), 23(Design surface water flow), 24(Maintenance Management ) 27 (Construction of Roads )and 32 ( Surface water Drainage ) relating to planning approval LW/18/0808

11. **REPORTS BY LEAVE (NOT DECISION OR DISCUSSION)**

12. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

13. **URGENT ITEMS AT THE CHAIRMAN'S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING**

**THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND**

Date of Next Full Council Meeting: Thursday 12<sup>th</sup> March 2020

St Mary's Room, Ringmer Village Hall

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