

# RINGMER PARISH COUNCIL

To Members of the Office and Finance Committee  
 You are hereby summoned to the meeting to be held on  
 Thursday 1<sup>st</sup> December 2022 at 8.30am  
 In the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signature: *Annie Hazzard*

Meeting called: 24<sup>th</sup> November 2022

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

## Agenda Items

|     |   |       |
|-----|---|-------|
| 1.  | To receive apologies for absence  |       |
| 2.  | To receive written requests for dispensation for the ensuing year   |       |
| 3.  | To approve the minutes from the Office and Finance Committee meeting held on Friday 19 <sup>th</sup> October 2022   |       |
| 4.  | Public questions or comments relating to items on this agenda<br>This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes |       |
| 5.  | Clerk's Report – To note.   | ALL   |
| 6.  | To consider any recommendations from other Committees   |       |
| 7.  | Finance Reporting:  |       |
| 7.1 | To receive the reserves statement including movement  | ALL   |
| 7.2 | CIL - To receive an update on additional funds received and consider allocation   | ALL   |
| 7.3 | Separate accounts for CIL - To receive an update  | CLERK |
| 7.4 | To make any recommendations to Full Council requiring action and decision   | ALL   |
| 7.5 | Grant Application:<br>Patina (Ringmer Primary School 2022) - To consider their application for £500.00  | ALL   |
| 8.  | Budget preparation for 2023/24  |       |
| 8.1 | To consider a total budget amount to recommend to the Full Council on 13 <sup>th</sup> December 2022  | ALL   |
| 9.  | Other Matters   |       |
| 9.1 | Treasury Strategy - To receive an update (deferred from 19/10/22 meeting)   | DT    |
| 9.2 | Allotment Tenancy Agreement - To receive DT's findings  | DT    |
| 9.3 | Jubilee Committee Administration Fee - To discuss JW's response dated 14/11/22  | ALL   |
| 9.4 | The Lightsource (Solar Farm) funding - To receive an update   | CLERK |
| 10. | Annual Risk Register - To consider amendments and rate each item (45 minutes)   | ALL   |
| 11. | To consider any other financial matters that cannot be held over to the next agenda at the Chairman's discretion  |       |
| 12. | Items for inclusion on the next agenda  |       |
| 13. | Date of next meeting  |       |

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Meeting in the Parish Rooms, Lucy Stone Room:

2<sup>nd</sup> March 2022 at 8.30am