

**FOR SECURITY REASONS MEMBERS OF THE PUBLIC WISHING TO ATTEND SHOULD EMAIL
THE CLERK FOR LOG IN DETAILS FOR THIS MEETING NO LATER THAN NOON ON 14TH
JANUARY 2021**

RINGMER PARISH COUNCIL

**To all Members of Ringmer Parish Council you are hereby summoned to the
Virtual Parish Council Meeting Via Zoom**

**To be held on
Thursday 14th January 2021
7.00pm**

Meeting called by: K A Crowhurst - Clerk to the Council

Signed:

Meeting called 7th January 2021

The Chairman may at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting.

Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business, this includes not using the zoom message feature

Agenda Items

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS**
- 3. TO ACCEPT THE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 10TH DECEMBER 2020**
- 4. PUBLIC QUESTIONS OR COMMENTS**
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
- 5. CO-OPTION OF COUNCILLOR – To consider any expression of interest in accordance with Parish Council's Standing Orders.**
- 6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes**
 - a) To note any written reports previously received
- 7. ACTION POINTS AND REPORT FROM THE CLERK**
 - a) There are no actions that are not covered on this agenda
- 8. CORRESPONDENCE – FOR NOTING OR ACTION**
 - a) Lewes District Council Interim Planning Statement Consultation
 - b) To consider any correspondence for noting or action received after this agenda has been published
- 10. APPOINTMENTS OF COUNCILLORS**
 - a) Office and Finance Committee 1 Member
- 11. OFFICE & FINANCE:**
 - 1) Payments and Receipts (Previously circulated)
 - 2) Bank Reconciliation(s)

- 3) Bank Summary
- 4) Cost Centre Report
- 5) Quotation(s)
- 6) Grant application(s)/Donations - Ringmer Village Hall Management Committee -£5,000 for improvement to access
- 7) Bank account signatories – Progress
- 8) To set the Precept for the administration year 2021 - 2022
- 9) Any other financial matters that cannot be held over to the next agenda

12. **PLANNING APPLICATIONS**

LW/20/0803 22 Springett Avenue Ringmer BN8 5HE

Proposed two storey rear and side extension

LW/20/0785 8 North Road Ringmer BN8 5JS

Single storey side extension

LW/20/0786 8 Mildmay Close Ringmer BN8 5JQ

Proposed single storey rear extension and internal alterations

LW/20/0844 40 Sadlers Way Ringmer BN8 5HG

Proposed front entrance porch

LW/20/0837 Caburn Field Anchor Field Ringmer

Non- material amendment to LW/18/0808 to add patios to ground floor apartments

LW/20/0840 Upper Clayhill Farm Uckfield Road Ringmer BN8 5RR

Removal of Condition 2 (permission period) in relation to LW/14/0771

13. **STRATEGIC PLAN CONSULTATION QUOTATIONS** – To consider deferring an appointment of a consultant until after the HR review and Covid 19 restrictions in order for Members to be meet with the individual Consultants at a Face to Face meeting
14. **REPORTS BY LEAVE – NOT FOR DISCUSSION OR DECISION**
15. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**
16. **URGENT ITEMS AT THE CHAIRMAN’S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING**
17. **STAFF RECRUTIMENT - *Exclusion of the press, public and Temporary Staff***
 - a) To receive an update regarding appointing an Assistant Clerk
 - b) To note the reduction of hours for Temporary Staff – General Administrator 17 previously 30 and Finance Administrator 8 previously 16 week commencing 4th January 2021
 - c) To consider appointing the General Administrator for 17 hours per week and the Finance Administrator for 8 hours per week on a permanent basis and with NALC standard contracts – **Sample previously circulated**
 - d) To receive an update regarding any HR Services matters

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting 11th February 2021 via Zoom If restrictions are lifted the venue will be confirmed