

RINGMER PARISH COUNCIL

**To all Members of Ringmer Parish Council you are hereby summoned to the
Parish Council Meeting**

To be held on

Thursday 16th January 2020

7.30 p.m.

St Marys Room, Ringmer Village Hall

Meeting called by: K A Crowhurst - Clerk to the Council

Signed: K A Crowhurst

Meeting called 9th January 2020

The Chairman may at his discretion and at a convenient time in the transaction of business, adjourn the meeting so as to allow any members of the public to address the meeting in relation to an agenda item.

Agenda Items

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATION REQUESTS**
3. **TO ACCEPT THE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 12th DECEMBER 2019**
4. **CO-OPTION OF COUNCILLOR**
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
6. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – Maximum 15 minutes**
 - a) To note any written reports received
 - b) To note any verbal reports received
7. **ACTION POINTS & CLERKS REPORT**
 - a) Update regarding Ringmer Children's Centre
8. **CORRESPONDENCE – FOR NOTING OR ACTION**
 - a) Lighting and other matters regarding the installation of the new zebra crossing on the Lewes Road
 - b) To consider any correspondence for noting or action received after this agenda has been published

Contents of circulation envelope

- a) The Clerk Magazine
 - b) Clerks and Councils Direct Magazine
 - c) The Riba Journal
9. **TO ACCEPT THE MEETING NOTES AND RECOMMENDATIONS FROM THE OFFICE AND FINANCE COMMITTEE HELD ON 11TH DECEMBER 2019 AND THE FORWARD PLAN WORKING GROUP HELD ON 12TH DECEMBER 2019**

10. **OFFICE & FINANCE:**
 - a) Payments and receipts 30th November – 31st December 2019 (Previously circulated)
 - b) Bank reconciliation(s) Current Account 31st November (Previously circulated)
 - c) Quotation(s)
 - d) Grant application(s)/Donations
 - e) Questionnaire for a review of Town and Parish Councillors allowances
 - f) To set the precept
 - g) Any other financial matters that cannot be held over to the next meeting.

11. **APPOINTMENT OF VILLAGE HALL REPRESENTATIVE**

12. **NEW PARISH BUILDING**
 - a) update and to agree any further actions
 - b) To consider and agree naming the building

13. **TO CHANGE THE OFFICE AND FINANCE WORKING GROUP TO A COMMITTEE WITH DELEGATED AUTHORITY FOR STAFFING MATTERS, COMPRISING OF THE SAME MEMBERSHIP AS STATED IN RINGMER PARISH COUNCIL'S STANDING ORDERS AND RESOLVED AT THE ANNUAL STATUTORY MEETING**

14. **RE-REGISTRATION OF ANCHOR INN PUBLIC HOUSE TO THE LIST OF COMMUNITY ASSETS DUE TO EXPIRATION** – To decide whether to re-register the Anchor Inn as an Asset of Community Value

15. **RINGMER PARISH COUNCIL COMMUNICATIONS STRATEGY**
 - a) To consider how to communicate and consult with parishioners in the future
 - b) To consider appointing a consultant to enhance communication
 - c) To consider Internet forms of communication
 - d) To approve and adopt the Social Media Policy

16. **TO CONSIDER PLANNING APPLICATIONS WHICH CANNOT BE HELD OVER TO THE NEXT PLANNING COMMITTEE MEETING**

LW/19/0759 Nought Church Hill Ringmer East Sussex BN8 5JX
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LW/19/0887/CD Caburn Field Anchor Field Ringmer East Sussex
Proposed to discharge conditions 10, 31 and 36 in relation to planning approval LW/18/0808

LW/19/0883 Homestead Meadow Wellingham Lane Wellingham Ringmer BN8 5SN
Change of use and alterations of existing single storey redundant outbuilding to form new studio/home office being ancillary to the main dwelling

LW/19/0910 22 Greater Paddock Ringmer East Sussex BN8 5LH
Rear ground floor extension
Provision of off road parking to front of property

LW/19/0878 First Floor The Estate Office Lewes Road Ringmer East Sussex BN8 5QE
Prior Approval: change of use from offices (B1) to dwelling house(s) (C3)

17. **REPORTS BY LEAVE (NOT DECISION OR DISCUSSION)**

18. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

19. **URGENT ITEMS AT THE CHAIRMAN'S DISCRETION REQUIRING DECISIONS WHICH CANNOT BE HELD OVER UNTIL THE NEXT MEETING**

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

Date of Next Full Council Meeting: Thursday 13th February 2020
St Mary's Room, Ringmer Village Hall
